

## MINISTRY OF CIVIL SERVICE AND ADMINISTRATIVE REFORMS MAURITIUS

04 August 2005

Ministry of Civil Service and Administrative Reforms
Circular Letter No. 31 of 2005
E/70/96/01

From: Senior Chief Executive, Ministry of Civil Service and

Administrative Reforms

To: Supervising Officers in charge of Ministries/Departments

Survey on officers following part time courses at the University of Mauritius, University of Technology, Mauritius and any other Tertiary Education Institution

This Ministry is carrying out a survey on the number of officers who are following part time courses at the University of Mauritius, University of Technology, Mauritius or any other tertiary education institution.

- 2. In this connection, it would be appreciated if you would submit the required information with regard to officers working in your Ministry/Department and who are following courses in any tertiary education institution on the lines set out in the enclosed proforma. The information supported by documentary evidence should reach this Ministry by Friday 19 August 2005.
- Nil returns should also be submitted.
- Your collaboration in this exercise would be highly appreciated.

for Senior Chief Executive

## the company following part time courses at sections level

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Name of Officer	Grade	Name of Course officer is following	Starting Year of Study	Duration of Course	Name of Institution	No. of days Officer is attending courses/Week	Remarks
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			-				
	-						
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Name of Officer	Grade	Name of Course officer is following	Starting Year of Study	Duration of Course	Name of Institution	No. of days Officer is attending courses/Week	Remarks
		1					-
				7			

Signature of Supervising Officer