

Ministry of Civil Service Affairs and Administrative Reforms

30 September, 2003

Ministry of Civil Service Affairs and Administrative Reforms Circular Letter No. 39 of 2003 E/364/6/05

From: Secretary for Public Service Affairs

To: Supervising Officers i/c Ministries/Departments

Pool of Drivers in the General Services

At paragraph 38.18 of the PRB Report 2003 it is recommended that all drivers presently attached to beneficiaries of a chauffeur-driven car in the Civil Service should be absorbed in the pool of drivers on the establishment of this Ministry and classified in the General Services.

- To enable this Ministry to implement the above recommendation, you are kindly requested to submit a list of drivers together with their particulars (as per pro forma), who are presently attached to beneficiaries of a chauffeur-driven car.
- In addition to the above, you are also requested to submit the particulars of those drivers, if any, who were previously attached to beneficiaries of a chauffeur-driven car and who could not be redeployed.
- The above information should reach this Ministry by <u>17 October 2003 at latest</u>.

(D. P. Ruhee) Secretary for Public Service Affairs