



MINISTRY OF CIVIL SERVICE AFFAIRS
AND ADMINISTRATIVE REFORMS
MAURITIUS

23 October, 2002

Ministry of Civil Service Affairs and Administrative Reforms

Circular Letter No. 40 of 2002

E/423/1/02

From: Secretary for Public Service Affairs

To: Supervising Officers i/c Ministries/Departments

Attendance of duty after the lifting of a cyclone warning

It has been observed that, after the lifting of a cyclone warning class III or IV, it is not clear to officers whether they should attend duty or not, depending on the time at which the communiqué is issued.

2. The purpose of this circular is, therefore, to inform officers that they are required to attend duty as soon as a cyclone warning class III or IV is officially lifted, provided this is done before 10.00 hrs, on the assumption that public transport has resumed.
3. Your attention is drawn to the fact that officers who are bound to attend duty during a cyclone warning class III or IV, should continue to do so.
4. Heads of Ministries/Departments are also requested to closely monitor the situation once a cyclone warning is in force in the country and take appropriate action for the release of staff as soon as a cyclone warning class III is issued during working hours.

5. Officers who travel by public transport to attend duty should be released first, followed by officers who live in the vicinity of the Office and, lastly, those who stay within walking distance of their workplace.

6. It would be appreciated if the contents of this Circular could be brought to the attention of all the officers serving in your respective Ministries/Departments and to the Heads of parastatal organisations falling under the aegis of your Ministry.



D. P. Ruhee
Secretary for Public Service Affairs

Copy to:

Secretary to the Cabinet and Head of the Civil Service