



MINISTRY OF CIVIL SERVICE AFFAIRS
AND ADMINISTRATIVE REFORMS
MAURITIUS

Circular Letter No. 36 of 2002

27 September 2002

175/46/01

Secretary for Public Service Affairs

Supervising Officers in Charge of Ministries/Departments

Civil Service Reforms Strategies – High level seminar on Management of Change

In the context of Civil Service Reforms, this Ministry in collaboration with the Governance and Institutional Development Division (GIDD) of the Commonwealth Secretariat is organising a one-day Seminar and two workshops at "Le Sirius" Labourdonnais Hotel, Port Louis, with the overall objective to sensitise top management and senior officers of the Public Service on the critical need for the application of strategic management principles within a Performance Management framework in the Public Service and to apprise them of current reforms initiatives taking place in Commonwealth Countries.

2 The seminar/workshops will be run as follows:-

- (i) A one-day Seminar for top management on "Leadership and Managing Change" on Monday 07 October 2002. Two senior resource persons from the Commonwealth Secretariat, namely Dr. Peter Frost, Adviser in Public Sector Reform and Dr. Mohd Tap Salleh, Deputy Director, Commonwealth Secretariat will facilitate this seminar.

The Rt. Hon. Prime Minister, Sir Anerood Jugnauth, P.C., K.C.M.G., Q.C., has kindly agreed to grace this occasion with his presence and he will address the participants and officially open the seminar. A copy of the tentative programme is at Annex 1.

I am pleased to invite you to participate in this seminar.

2/...

- (ii) Two other training workshops for senior officers will be organised in two batches as follows:-
- (a) 08-09 October, 2002
 - (b) 10-11 October, 2002

These two training Workshops will equally have as resource persons Dr. Peter Frost and Dr. Mohd Tap Salleh, together with other local facilitators.

It would be appreciated if you would submit two nominations, one firm and one alternate, from the grade of Principal Assistant Secretary, Deputy Heads of Departments and officers of Top Technical and Professional Cadres to attend the workshops. The participation forms at Annexes 2 and 3, duly filled, should reach this Ministry by 02 October, 2002.



(D. P. Ruhee)

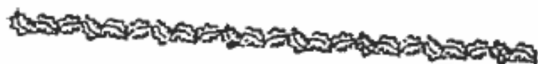
Secretary for Public Service Affairs

Copy to: Secretary to the Cabinet and Head of the Civil Service

Tentative Programme for Seminar on
"Management of Change" for Top Management
to be held on Monday 07 October 2002 at
Le Sirius Labourdonnais, Waterfront Hotel, Port Louis

Programme

- 15- Welcome Address by Mr. D. P. Ruhee
Secretary for Public Service Affairs
- 15- Address by Mr. H. Ganoo
Secretary to the Cabinet and Head of the Civil Service
- 15- Address by Dr. M. Tap Salleh
*Deputy Director, Governance and Institutional Development Division,
Commonwealth Secretariat*
- 15- Address by Hon. A. S. Jeewah, MP
Minister of Civil Service Affairs and Administrative Reforms
- 15- Address by the Right Honourable
Sir A. Jugnauth, P.C., K.C.M.G., Q.C. Prime Minister
- 15- Keynote Address by Dr. P. Frost
Special Adviser on Public Sector Reforms, Commonwealth Secretariat
- 15- Tea Break
- 15- Leadership and Managing Change
*Dr. P. Frost, Special Adviser on Public Sector Reforms, Commonwealth
Secretariat*
- 15- Lunch
- 15- Commonwealth Trends in Public Sector
*Dr. P. Frost, Special Adviser on Public Sector Reforms, Commonwealth
Secretariat*
- 15- Executive Development Programme
*Dr. M. Tap Salleh, Deputy Director, Governance and Institutional
Development Division, Commonwealth Secretariat*
- 15- Discussion
- 15- End of Session



Annex to Ministry of Civil Service Affairs and Administrative Reforms
Circular Letter No. 36 of 2002 dated 27 September 2002

PARTICIPATION FORM

*Seminar on "Management of Change" for Top Management
on Monday 07 October 2002 at
Le Sirius Labourdonnais Waterfront Hotel, Port Louis*

1. *Name of Participant:*
2. *Designation:*
3. *Organisation:*
4. *Telephone/Fax:*
5. *E-mail Address:*

Veg

Non-Veg

Please tick as appropriate

Date:

Signature:
