



MINISTRY FOR CIVIL SERVICE AFFAIRS
AND ADMINISTRATIVE REFORM
MAURITIUS

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FROM: Acting Permanent Secretary, Ministry for Civil Service Affairs and Administrative Reform

TO: Supervising Officer i/c Ministry/Department

Civil Service Family Protection Scheme - Computation of Pension (Accounts Form 237)

The Civil Service Family Protection Scheme Board has drawn the attention of this Ministry to the fact that certain Ministries/Departments are submitting the Accounts Form 237 in respect of officers retiring from the service to the Secretary, Civil Service Family Protection Scheme Board, well after officers have gone on pre-retirement leave or after the effective date of their retirement.

As you are aware section 19(1) of the Civil Service Family Protection Scheme Act stipulates that

"where a contributor reckons, at the relevant date, a non-contributory period in his contributory service, he shall, by notice in writing so as to reach the Board on or before the date of his retirement, declare whether he elects:-

- (a) to pay the adjustment contribution or
- (b) not to pay the adjustment contribution."

In order to enable officers to exercise this option, it will be appreciated if you could take steps to ensure that a copy of the relevant Accounts Form 237 in favour of an officer retiring from the service is submitted to the Civil Service Family Protection Scheme Board prior to the officer proceeding on pre-retirement leave.

Please bring the contents of this circular to the attention of all officers concerned.

(R. Heerasing)
Acting Permanent Secretary