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**MINISTRY OF CIVIL SERVICE AFFAIRS  
AND ADMINISTRATIVE REFORMS  
MAURITIUS**

Circular Letter No. 30 of 2000

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19 October, 2000

From: Permanent Secretary, Ministry of Civil Service Affairs & Administrative Reforms

To: Supervising Officers in Charge of Ministries/Departments

**Representations from Federations of Trade Unions**

At the meetings which my Minister held with representatives of the Federation of Civil Service Unions and of the State Employees' Federation on 12 October 2000, the following issues were raised: -

**A. Industrial Relations**

- (i) Letters addressed to Ministries/Departments by the trade unions are often not acknowledged;
- (ii) some Ministries/Departments do not hold meetings with staff associations to discuss and solve problems at their level;
- (iii) very often, the meetings held with the union representatives are not chaired by the Head of Ministry/Department. The officer who chairs such meetings has no power of decision; and
- (iv) each Ministry/Department should have its Industrial Relations Unit or designate a senior official to deal with industrial relations issues.

**B. Release of trade union officials for trade union activities**

Management should make arrangements so that trade union officials who are office-bearers (i.e. Presidents/Secretaries/Treasurers) are not posted to units/sections where it is difficult for them to get release due to the exigencies of the Service.

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