REPORT
ON
TRAINING COURSES ORGANISED

By

THE HUMAN RESOURCE DEVELOPMENT DIVISION

For period: January-August 2015
<table>
<thead>
<tr>
<th>Code</th>
<th>Programme</th>
<th>Target group</th>
<th>No of Participants</th>
<th>Page No</th>
</tr>
</thead>
<tbody>
<tr>
<td>IC 1</td>
<td>Induction Course for New Recruits employed to give assistance at Management Support Officer Level</td>
<td>Employed to give assistance at Management Support Level</td>
<td>265</td>
<td>4</td>
</tr>
<tr>
<td>IC 2</td>
<td>Induction Programme for Newly Appointed Human Resource Executives</td>
<td>Newly Appointed Human Resource Executives</td>
<td>70</td>
<td>5</td>
</tr>
<tr>
<td>T 1</td>
<td>Training Programme on Customer Care and Communication skills for Office Care Personnel</td>
<td>Office Care Personnel</td>
<td>366</td>
<td>6</td>
</tr>
<tr>
<td>T 2</td>
<td>Training Programme for Confidential Secretaries</td>
<td>Confidential Secretaries</td>
<td>83</td>
<td>7</td>
</tr>
<tr>
<td>T 3</td>
<td>Training Programme on Legal Issues for officers of the Human Resource Cadre</td>
<td>Human Resource Cadre</td>
<td>69</td>
<td>8</td>
</tr>
<tr>
<td>T 4</td>
<td>Sensitization Programme on HIV &amp; AIDS</td>
<td>Officers of Civil Service</td>
<td>62</td>
<td>9</td>
</tr>
<tr>
<td>T 5</td>
<td>Refresher Course on E- Learning System (Ex LMS)</td>
<td>Officers from technical, Administrative and Human Resources</td>
<td>40</td>
<td>10</td>
</tr>
<tr>
<td>T 6</td>
<td>Induction Course for Head Office Care Attendants</td>
<td>Head Office Care Attendant</td>
<td>30</td>
<td>11</td>
</tr>
<tr>
<td>T 7</td>
<td>3-Day Training Programme for OME</td>
<td>Office Management Executives</td>
<td>117</td>
<td>12</td>
</tr>
<tr>
<td>T 8</td>
<td>Basic ICT Security Awareness for OMEs and HRMIS Staff</td>
<td>OMEs and HRMIS Staff</td>
<td>48</td>
<td>13</td>
</tr>
<tr>
<td>T 9</td>
<td>2 Half Day Training Programme On Human Resource Management for Internal Control Cadre</td>
<td>Internal Control Cadre</td>
<td>32</td>
<td>14</td>
</tr>
<tr>
<td>T10</td>
<td>Training Programme on Protocol Administrative, Technical and Managerial Cadre</td>
<td>Administrative, Technical and Managerial Cadre</td>
<td>36</td>
<td>15</td>
</tr>
<tr>
<td>T11</td>
<td>4-Day Training Programme for Police Staff</td>
<td>Police Officers</td>
<td>122</td>
<td>16</td>
</tr>
<tr>
<td>T12</td>
<td>Developing an HR Optimisation Plan for the Civil Service in Mauritius</td>
<td>Managers and Assistant Managers HR</td>
<td>20</td>
<td>17</td>
</tr>
<tr>
<td>Code</td>
<td>Programme</td>
<td>Target group</td>
<td>No of Participants</td>
<td>Page No</td>
</tr>
<tr>
<td>------</td>
<td>-----------------------------------------------</td>
<td>-------------------------------------------</td>
<td>--------------------</td>
<td>---------</td>
</tr>
<tr>
<td>BS 1</td>
<td>HRM Cadre Meeting</td>
<td>HRM Cadre</td>
<td>100</td>
<td>18</td>
</tr>
<tr>
<td>BS 2</td>
<td>Meeting with Interns</td>
<td>Interns MCSAR</td>
<td>27</td>
<td>19</td>
</tr>
<tr>
<td>BS 3</td>
<td>Briefing session on Australia Award</td>
<td>Master Award Candidates</td>
<td>08</td>
<td>20</td>
</tr>
<tr>
<td>BS 4</td>
<td>Briefing organized by French Embassy L’ENA</td>
<td>French Embassy &amp; Foreign Affairs</td>
<td>7</td>
<td>21</td>
</tr>
<tr>
<td>W1</td>
<td>Talk on the Public Sector Innovation Mindset</td>
<td>Top Management and Officers of the MCSAR</td>
<td>80</td>
<td>22</td>
</tr>
<tr>
<td>W2</td>
<td>Talk on Transformational Change and Leadership</td>
<td>Administrative cadre</td>
<td>200</td>
<td>23</td>
</tr>
<tr>
<td>P1</td>
<td>Demo Presentation on TNA Software</td>
<td>Human Resource Cadre</td>
<td>16</td>
<td>24</td>
</tr>
<tr>
<td>P2</td>
<td>Demo Presentation on ELS proposed courses by NPCC</td>
<td></td>
<td>6</td>
<td>25</td>
</tr>
<tr>
<td>P3</td>
<td>Demo Presentation on the Use of Management Information System</td>
<td></td>
<td>22</td>
<td>26</td>
</tr>
<tr>
<td>OT1</td>
<td>Overseas Training (On-going)</td>
<td>Officers of the Technical and Managerial Grades</td>
<td>80</td>
<td>27-33</td>
</tr>
</tbody>
</table>

**Total** 1906

**Note:**
- IC: Induction Course
- P: Presentation
- OT: Overseas Training
- PS: Preparatory session
- T: Training (In-house/Customized/Focused)
- BS: Briefing Session
- W: Workshop
- SP: Sensitization Programme
- LC: Launching Ceremony
Course: Induction Course for New Recruits employed to give assistance at Management Support Officer Level (IC1)

Aims and Objectives
The objectives of the course are, inter alia, to:

- equip the newly recruited Management Support Officer with the necessary knowledge and skills to enable them to perform their duties efficiently and effectively
- render them multi-skilled and team oriented
- facilitate their integration in the Civil Service

Course contents:
- Government Machinery
- Roles and Functions Of MSO
- Conditions of Service
- Administrative Reforms in the Civil Service
- An Overview of Performance Management System
- Financial Operations in Government
- Prevention of Corruption
- Human Resource Management (Basic Functions)
- Basic Procurement Duties
- Occupational Safety and Health
- Importance of Communication within an Organisation
- Gender Equality-Concept
- Customer Care
- Registry Procedures
- Team Building and Team Work
- Security and Safe Keeping of official information

Duration: 4 day session

Batch 3:15-19 January & 02 February 2015
Batch 4:20- 23 January 2015
Batch 5: 23-26 February 2015
Batch 6: 02-05 March 2015
Batch 7: 16 -19 March 2015
Batch 8: 23 -26 March 2015

Venue: Lecture Room,
6th Floor,
Fooks House,
Bourbon St, Port Louis

Category of officers: Employed to give assistance at Management Support Level
Number of officers trained: 265
Course: Induction Programme for Newly Appointed Human Resource Executives (IC 2)

**Aims and Objectives**

- Facilitate the integration of newly appointed Human Resource Executives in the Human Resource Management Cadre;
- Introduce the participants to the procedures and practices in the management of human resources in the public service; and
- Familiarize participants with the tools required (Legislations, Documents) to perform their duties effectively;
- Expose participants to the new trends and challenges relating to human resource management in the public service

**Course contents:**

- Role of HR in Building a Customer Oriented Public Sector
- Public Sector Reforms (HRMIS, EAS, ISO)
- Trends and Challenges in Human Resource Management
- HR Planning (BUDGET PROPOSALS, PBB & CEO)
- Employee Relations in the Public Service
- Scheme of Service
- Condition of Service
- Retirement and Pension Scheme
- Recruitment, Appointment and Promotion
- Performance Management System
- Effective Interpersonal and Communication Skills
- Emotional Intelligence
- The Disciplinary Machinery
- Safety and Health in The Public Service

**Duration:** 4 day session

Batch 2: 26-29 January 2015
Batch 3: 09,10,11,13 March 2015

**Venue:** Lecture Room,
6th Floor,
Fooks House,
Bourbon St, Port Louis

**Category of officers:** Newly Appointed Human Resource Executives

**Number of officers trained:** 70
**Course:** Training Programme on Customer Care and Communication skills for Office Care Personnel (T 1)

**Aims and Objectives**

The objectives of the course are, inter alia, to enable participants to:

- identify common communication problems that may be holding them back
- enhance their ability to handle difficult situations
- develop the skills and practices that are essential elements of a customer service front liner

**Course contents:**

- Customer Care and Public Relations
- Effective Interpersonal & Communication Skills

**Duration:** one day

Batch 10: 30 January 2015  
Batch 11: 20 February 2015  
Batch 12: 20 March 2015  
Batch 13: 27 March 2015  
Batch 14: 09 April 2015  
Batch 15: 11.05.2015  
Batch 16: 25.05.2015  
Batch 17: 23.06.2015  
Batch 18: 05.06.2015  
Batch 19: 12.06.2015  
Batch 20: 18.06.2015

**Venue:** Lecture Room,  
6th Floor,  
Fooks House,  
Bourbon St, Port Louis

**Category of officers:** Office Care Personnel

**Number of officers trained:** 366
**Course: Training Programme for Confidential Secretaries (T2)**

**AIMS AND OBJECTIVES**

- To equip the Confidential Secretaries with the required skills and competencies in order to perform their duties more efficiently and effectively;
- To enhance their interpersonal and communication skills for the provision of excellent services both to the internal and external customers; and
- To help them develop the right mindset and positive attitude at work.

**Course Contents:**

- Changing Roles and Functions of a confidential Secretary
- Security Consciousness
- Stress Management
- Gender Concept
- Office Operations/Procedures
- Dealing with appointments
- Effective Interpersonal and Communication skills
- Customer Care

**Duration:** Two days

Batch 7: 31 March 2015 & 01 April 2015
Batch 8: 2 & 3 April 2015
Batch 9: 29 & 30 April

**Venue:** Lecture Room,
    6th Floor,
    Fooks House,
Bourbon St, Port Louis

**Category of officers:** Confidential Secretaries

**Number of officers trained:** 83
Course: Training Programme on Legal Issues for officers of the Human Resource Cadre (T3)

AIMS AND OBJECTIVES:

➢ To provide the officers of Human Resource Cadre with an overview of the legal issues pertaining to the Human Resource Management functions

➢ To better prepare them to depone before the Court, Tribunal and Conciliation and other regulatory bodies.

Course Contents:

➢ Challenges Of Workplace Dispute Resolution & Mediation Techniques
➢ Equal Opportunities & Gender Issues
➢ Summons And Pleading
➢ Duties Of Disclosure In The Criminal Investigation
➢ Pleas And Procedures Of Trials Before Subordinate Courts
➢ Overview Of The Functioning Of State Law Office
➢ Integrity Enhancement In The Public Service
➢ Integrity Enhancement In The Public Service (Contd.)
➢ Psc Regulations 31 Onwards
➢ Psc Regulations 31 Onwards (Contd)
➢ Panel Discussion

Duration: Three days

Batch 3: 16, 17 & 20 April 2015
Batch 4: 24, 27 & 28 April 2015

Venue: Lecture Room,
       6th Floor,
       Fooks House,
       Bourbon St, Port Louis

Category of officers: Human Resource Cadre

Number of officers trained: 69
**Course:** Sensitization Programme on HIV & AIDS (T4)

**Duration:** one day

Batch 4: 10 April 2015
Batch 5: 22 April 2015

**Venue:** Lecture Room,
6th Floor,
Fooks House,
Bourbon St, Port Louis

**Category of officers:** Officers of Civil Service

**Number of officers trained:** 62
**Course:** Refresher Course on LMS – 21-24 April 2015 (T5)

**AIMS AND OBJECTIVES**

- LMS administration including generation of reports and monitor learning activities and results and special attention to components of the MOODLE software:
  - Access to server of the ‘GOC’
  - LMS platform administration
  - Content Integration
  - Teaching and Tutoring

**Duration:** Four days

Dates: 21-24 April 2015

**Venue:** Computer Lab
ICT Academy,
EBENE

**Category of officers:** Officers of Technical, Administrative and Human Resource Cadre

**Number of officers trained:** 40
**Course:** 2-Day Induction Course for Head Office Care Attendants (T 6)

**AIMS AND OBJECTIVES**

- To help the newly appointed Head Office Care Attendants understand their roles and responsibilities.
- To help them develop the right mindset, positive attitude to enable them to adopt a performance-based and result-oriented approach.

**Course Content**

- Personal Grooming
- Supervisory Skills & Team Building
- Security & Safekeeping of Official Information
- Occupational Safety & Health Procedures
- Roles and Responsibilities of a Head Office Care Attendant
- Ethics in the Public Service
- Integrity & Good Governance in the Public Sector
- Gender Concept at Work

**Duration:** Two days

Batch 1: 04 -05 May 2015

**Category of officers:** Head Office Attendants

**No. of officers trained:** 30
**Course:** 3-Day Training Programme for Office Management Executives Cadre (T7)

**AIMS AND OBJECTIVES:**

- to acquaint the Office Management Executives on their new roles and responsibilities
- to equip them with the necessary skills and competencies to enable them to adapt to new working environment and to perform more efficiently and effectively; and
- to help them develop the right mindset and positive work attitude

**Course Contents:**

- Strategic and Change Management
- Servicing Meetings/Committees
- Health Life Style for better health & Productivity
- Interpersonal and Oral Communication Skills
- Code of Ethics and Good Governance
- Occupational Safety and Health
- Transport and Fleet Management
- Events Management
- Procurement, Financial and Stock Management in the Public Service
- Office Management
- Writing Skills
- Leadership and Supervisory Skills (including Team building motivation)

**Duration:** Three days

Batch 1: 12-14 May 2015
Batch 3: 08-10 June 2015
Batch 4: 01-03 July 2015

**Category of officers:** Office Management Executives

- **No. of officers trained:** 117
**Course:** Basic ICT Security Awareness for OMEs and HRMIS Staff (T8)

**Aims and Objectives**

The course aims at:

- sensitizing OMEs and HRMIS Staff on existing threats in today’s world;
- empowering the participants by showing various security measures and guidelines which can be applied to safeguard against these threats; and
- providing the officers with the necessary knowledge and skills to help them take necessary steps to mitigate their ICT Security exposure.

**Course contents:**

- ICT Security Essentials
- What is Malware and how to protect against it?
- Importance of password and how to safeguard it
- How to use my E-mail securely?
- Phishing attacks
- Safe Internet surfing
- Social Engineering and Identity Theft
- Risk of Social Media
- Securing Mobile Devices
- Why is Data Encryption important?
- Why should I back-up my data?
- ICT Procedures and Guidelines in Government (Level 1)
- Reporting an ICT Security Incident

**Duration:** ½ day

Batch 3: 01 &02 June 2015 (2 Half Days)
Batch 4: 23 & 24 July 2015 (2 Half Days)

**Venue:** Lecture Room,
6th Floor,
Fooks House,
Bourbon St, Port Louis

**Category of officers:** OMEs and HRMIS Staff

**Number of officers trained:** 48
Course: 2 Half Day Training Programme on Human Resource Management for Internal Control Cadre (T9)

Aims and Objectives

The course aims at:

- Acquainting officers of the internal control cadre with the different recommendations of the various reports, that is the PRB/EOAC/Representations Committee Reports.
- Giving the officers an overview of Human Resource Management functions.

Course contents:

- Changes in Human Resource Management following implementation of 2013 PRM/EOAC Reports
  - Pension schemes
  - Leave
  - Reforms in the civil service proposed by PRB
  - Incremental credits
  - Allowances
  - Duty free benefits and travelling allowances
  - Salary on promotion
  - Increments
  - Appointment
  - Employee relations and the various instances where public officers can have resort to.

Duration: 2 half-day

Batch 1: 05 & 07 August 2015 (2 Half Days)

Venue: Lecture Room,
6th Floor,
Fooks House,
Bourbon St, Port Louis

Category of officers: Internal Control Cadre

Number of officers trained: 32
**Course:** Training Programme on Protocol (T10)

**Aims and Objectives**

The objectives of the course are to:

- Understand the foundations of Protocol
- Explain the importance of national symbols
- Understand protocol observations when hosting conferences, seminars, VIPs and other events

**Course contents:**

- Protocol
- Ceremonials
- Visits
- Other Issues
- Functions

**Duration:** 3 days

Batch 1: 03 & 05 August 2015

**Venue:** Lecture Room,
6th Floor,
Fooks House,
Bourbon St, Port Louis

**Category of officers:** Administrative, Technical and Managerial Cadre

**Number of officers trained:** 36
Course: 4-Day Training Programme for Police Staff (T11)

Aims and Objectives

The objectives of the course are to:

- To change mindset and culture of the police officers
- To help them develop an efficient and effective approach to registry management.
- To help cut stress in the workplace of the police officers
- To facilitate team spirit
- To enhance their ability to handle difficult situations

Course contents:

- Stress Management
- Registry management and supervision
- Registry procedures and practical hints
- Roles and function of registry within management information system
- Security consciousness
- Values at work
- Emotional intelligence
- Customer care and public relations
- Effective interpersonal and communication skills
- Team building
- Team building strategies
- Team problems and benefits

Duration: 4 days

Batch 1: 20 July, 4, 12 and 17 August 2015
Batch 2: 21 July, 3, 13 and 19 August 2015
Batch 3: 22 July, 6, 10 and 18 August 2015
Batch 4: 23 July, 5, 11 and 20 August 2015

Venue: Conference Room
Line Barracks,
Port Louis

Category of officers: Police Officers

Number of officers trained: 122
Course: Developing an HR Optimisation Plan for the Civil Service in Mauritius (T12)

Aims and Objectives

The objectives of the course are to:

- To understand the strategic intent and plan of their respective Ministry for an optimal use of human resources
- To use different tools to carry out a SWOT analysis of their human resources
- To carry out a full job analysis exercise for all employees of their respective departments
- To identify gaps in relation to current workload and expected or ideal workload of human resources
- To analyse the workload gaps and suggest sustainable solutions for short, medium and long term implementation

Course contents:

- Definitions, concepts, tools and techniques
- Challenges in implementing workload analysis using traditional methodology
- Workload analysis template
- Designing of current workload analysis
- Workload gap analysis explanation
- Workload gap analysis interpretation
- Practical exercise, group work and presentations

Duration: 2 days

Batch 1: 18-19 August 2015

Venue: Computer Lab
3rd Floor,
Sicom Building 2
Port-Louis

Category of officers: Managers and Assistant Managers HR

Number of officers trained: 20
Briefing Session with Officers of the HRM Cadre–(BS1)

**Aims and objectives:**

The objective is:

- To discuss Human Resource Issues

**Duration:** Half Day

Batch 1: 12 February 2015

**Venue:** Lecture Room,
6th Floor,
Fooks House,
Bourbon St, Port Louis

**Category of officers:** Officers of the Human Resource Cadre

**Number of officers trained:** 100
**Briefing Session with Officers of the HRM Cadre—(BS2)**

**Aims and objectives:**

The objective is:

- To implement Data cleansing application/Data Input

**Duration:** Half Day

Batch 1: 08 January 2015

**Venue:** Lecture Room,
6th Floor,
Fooks House,
Bourbon St, Port Louis

**Category of officers:** Interns of Ministry of Civil Service and AR

**Number of officers trained:** 27
Briefing Session on Australia Awards conducted at Conference Room, MCSAR-(BS3)

Aims and objectives:

To better prepare the 11 shortlisted candidates for Master Award to participate in their interview session with Australian High Commission.

Duration: Half Day
Date: 12 May 2015

Venue: Conference Room,
7th Floor,
Government House,
Port Louis

Category of officers: Shortlisted Candidates for Master Award

Number of officers trained: 08 Candidates
Briefing Session with French Embassy L’ENA, MCSAR–(BS4)

Aims and objectives:

A meeting was organized with the French Embassy with main focus to enhance cooperation between Mauritius and France, Expertise by visiting consultants from France and collaboration with the CSCM.

Duration: Half Day
Date: 26 May 2015

Venue: Conference Room,
7th Floor,
Government House,
Port Louis

Category of officers: Shortlisted Candidates for L’ENA

Number of officers trained: 07 Candidates
Workshop: Talk on the Public Sector Innovation Mindset: Top Management (W1)

Objectives:

The Business of Governance and Citizen Centricity are two of the guiding principles critically influencing the core transformation objectives of vision-centric public sectors worldwide. In bringing these to live, it is critical that we are equipped with the skills, more importantly—the mindset, to engage our stakeholders through a common language.

**Duration:** Two Hours

**Venue:** Lunch Room, National Assembly

Batch 1: Wednesday 06 May 2015

**Category of officers:** Top Management and Officers of the MCSAR

**Number of officers trained:** 80
Workshop: Talk on Transformational Change and Leadership – By Justin Allen (W2)

Objectives:

To advance the fields of transformational change, leadership and HR by connecting leaders with practical tools, leading edge theory, and opportunities to learn from each other.

Duration: One Hour

Venue: Sir Harilal Vaghjee Memorial Hall,
       New Government centre,
       Port-Louis

Date: 18 August 2015

Category of officers: Administrative Cadre

Number of officers trained: 20
Aims and objectives:
The objective:

- A demonstration of the Integrated Performance Management System (IPMS) to facilitate the TNA exercise.

Duration: Half Day
Date: 23 April 2015

Venue: Lecture Room,
6th Floor,
Fooks House,
Bourbon St, Port Louis

Category of officers: Human Resource Officers"

Number of officers trained: 16
Demo Presentation on ELS proposed Courses by NPCC (P2)

Aims and objectives:

The objective:

- A demonstration of the E-Learning System by NPCC on proposed courses.

Duration: Two hours

Date: 03 June 2015

Venue: Lecture Room,
6th Floor,
Fooks House,
Bourbon St, Port Louis

Category of officers:

Number of officers trained: 6
Demo Presentation on the Use of Management Information System to Improve Monitoring and Control (P3)

Aims and objectives:

The objective:

- To improve Monitoring and Control.

Duration: Two hours

Date: 17 June 2015

Venue: Lecture Room,

6th Floor,

Fooks House,

Bourbon St, Port Louis

Category of officers: Officers from different Ministries

Number of officers trained: 22
## Course: Overseas Training – (OT1)

<table>
<thead>
<tr>
<th>SN</th>
<th>Name, Designation &amp; Ministry</th>
<th>Description of Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td><strong>N. POONYE</strong> (Mr) Deputy Permanent Secretary Ministry of Public Infrastructure and Land Transport</td>
<td>Public Service Innovation and Change. From 12 to 16 January 2015 Singapore</td>
</tr>
<tr>
<td>2.</td>
<td><strong>CHING KEE CHEONG. M (Mrs)</strong> Assistant Permanent Secretary Ministry of Local Government and Outer Islands</td>
<td>Public Service Innovation and Change. From 12 to 16 January 2015 Singapore</td>
</tr>
<tr>
<td>3.</td>
<td><strong>AUSGUR BHEEMA</strong> (Mr) Public Health and Food Safety Inspector Ministry of Health and Quality of Life</td>
<td>Master of Public Health (University of Queensland) From: 19 Jan 2015 to 31 December 2016 Australia Awards Scholarship</td>
</tr>
<tr>
<td>4.</td>
<td><strong>CHOONEEA YUCKMILA</strong> (Mrs) Agricultural Support Officer Ministry of Agro-Industry and Food Security</td>
<td>Master of Plant Protection (University of Queensland) From: 19 Jan 2015 to 07 December 2016 Australia Awards Scholarship</td>
</tr>
<tr>
<td>5.</td>
<td><strong>GAUNGOO YOUSOUF</strong> (Mr) Senior Public Health and Food Safety Inspector Ministry of Health and Quality of Life</td>
<td>Master of Food Science (University of Melbourne) From: 19 Jan 2015 to 31 Dec 2016 Australia Awards Scholarship</td>
</tr>
<tr>
<td>6.</td>
<td><strong>SOOBEN NESHEN</strong> (Mr) Senior Development Control Officer Ministry of Housing and Lands</td>
<td>Master of Urban Planning (Curtin University) 27 Jan 2015-27 Feb 2016 Australia Awards Scholarship</td>
</tr>
<tr>
<td>7.</td>
<td><strong>SOOKARAH RISHIDEV</strong> (Mr) Manager (Civil Engineering) Road Development Authority</td>
<td>Master of Engineering Science in Civil Engineering (University of New South Wales) Australia Awards Scholarship</td>
</tr>
<tr>
<td>8.</td>
<td><strong>VEERASAMY YOVEN</strong> (Mr) ANALYST Ministry of Finance and Economic Development</td>
<td>Master of International Tax (Univesity of Melbourne) 19 Jan 2015-01 Mar 2016 Australia Awards Scholarship</td>
</tr>
<tr>
<td>9.</td>
<td>Mrs. Nalini Brinda Vanessa PAYNEANDY Assistant Permanent Secretary</td>
<td>Certificate Course in General Management 22 January 2015 to 05 March 2015. International Management Institute, India</td>
</tr>
<tr>
<td>10.</td>
<td><strong>Mrs. Rajwantee BUCKTOWAR</strong> Assistant Permanent Secretary,</td>
<td>Certificate course in Operations Management</td>
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<tr>
<td>SN</td>
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<td>11.</td>
<td>Mr. Ashish Kumar JHOERREEA, Assistant Permanent Secretary Prime Ministers Office (Home Affairs)</td>
<td>Certificate course in Operations Management 30 March 2015 to 13 June 2015 International Management Institute, India</td>
</tr>
<tr>
<td>12.</td>
<td>ISSARSING Sanjiv (Mr), Acting Principal Electrical Engineer Ministry of Public Infrastructure and Land Transport (Energy Services Division)</td>
<td>Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China.</td>
</tr>
<tr>
<td>13.</td>
<td>CHAUNDEE Preetam (Mr), Electrical Engineer/ Senior Electrical Engineer</td>
<td>Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China.</td>
</tr>
<tr>
<td>14.</td>
<td>BOODOO Sajaad (Mr), Electrical Engineer/ Senior Electrical Engineer</td>
<td>Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China.</td>
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<td>15.</td>
<td>PURMANUND Ashley (Mr), Electrical Engineer/ Senior Electrical Engineer</td>
<td>Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China.</td>
</tr>
<tr>
<td>16.</td>
<td>BALLOO Pravesh (Mr), Head, Public Infrastructure Department</td>
<td>Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China.</td>
</tr>
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<td>17.</td>
<td>SEECHURN Shakti Kumar, Civil Engineer</td>
<td>Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China.</td>
</tr>
<tr>
<td>18.</td>
<td>RAMDEWOR Vrikodar (Mr), Senior Regional Development Officer Prime Minister’s Office (National Development Unit)</td>
<td>Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China.</td>
</tr>
<tr>
<td>19.</td>
<td>HOOLASH Sheik Muhammad Muzaffar (Mr), Facilities and Maintenance Officer Prime Minister’s Office</td>
<td>Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China.</td>
</tr>
<tr>
<td>20.</td>
<td>UJOODHA Indira Devi (Mrs), Chief Town and Country Planning Officer Ministry of Housing and Lands</td>
<td>Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China.</td>
</tr>
<tr>
<td>21.</td>
<td>CHOORAMUN C (Mr), Deputy Director (Architecture) Ministry of Public Infrastructure and Land Transport (PI Division)</td>
<td>Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China.</td>
</tr>
<tr>
<td>22.</td>
<td>RAMJIT R (Mr), Principal Architect Ministry of Public Infrastructure and Land Transport (PI Division)</td>
<td>Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China.</td>
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<td>23</td>
<td><strong>SEENEEVATHEAN ,N</strong>&lt;br&gt;Engineer/Senior Engineer (Civil)&lt;br&gt;Ministry of Public Infrastructure and Land Transport (PI Division)</td>
<td>Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China</td>
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<td>24</td>
<td><strong>SEEVATHEAN S GAYA (Mrs)</strong>&lt;br&gt;Engineer/Senior Engineer (Civil)&lt;br&gt;Ministry of Public Infrastructure and Land Transport (PI Division)</td>
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<td>25</td>
<td><strong>DOMUN Anwar (Mr)</strong>&lt;br&gt;Deputy Director (Quantity Surveying)&lt;br&gt;Ministry of Public Infrastructure and Land Transport (PI Division)</td>
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<td>26</td>
<td><strong>SUMPUT Shakeel (Mr)</strong>&lt;br&gt;Chief Quantity Surveyor&lt;br&gt;Ministry of Public Infrastructure and Land Transport (PI Division)</td>
<td>Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China</td>
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<td>27</td>
<td><strong>PADDIA Sanjiv (Mr)</strong>&lt;br&gt;Chief Inspector of works&lt;br&gt;Ministry of Public Infrastructure and Land Transport (PI Division)</td>
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<td><strong>REEMUL Mohamad Nasser</strong>&lt;br&gt;Chief Inspector of works&lt;br&gt;Ministry of Public Infrastructure and Land Transport (PI Division)</td>
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<td>29</td>
<td><strong>PERMALA Somduth (Mr)</strong>&lt;br&gt;Head Public Infrastructure Department&lt;br&gt;Ministry of Public Infrastructure and Land Transport (PI Division)</td>
<td>Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China</td>
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<td>30</td>
<td><strong>JEETUN Sobhanand (Mr)</strong>&lt;br&gt;Head, Public Infrastructure Department&lt;br&gt;Ministry of Public Infrastructure and Land Transport (PI Division)</td>
<td>Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China</td>
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<tr>
<td>31</td>
<td><strong>Mr.BUTON</strong>&lt;br&gt;Assistant Permanent Secretary&lt;br&gt;Ministry of Civil Service and Administrative Reforms</td>
<td>Training Programme on “Innovation and Change Management in the public Sector’ Award/Small Island Developing States Technical Cooperation Programme(SCPTA/SIDSTEC) 18 to 22 May 2015.</td>
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<tr>
<td>32</td>
<td><strong>Mr TEEPSOO Seewooduth</strong>&lt;br&gt;Manager, Human Resources</td>
<td>Seminar on Human Resource Management in China from 04-23 June 2015</td>
</tr>
<tr>
<td>33</td>
<td><strong>Mrs. DEERPALSING Shivranee Devi</strong>&lt;br&gt;Manager, Human Resources</td>
<td>Seminar on Human Resource Management in China from 04-23 June 2015</td>
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<td>34</td>
<td><strong>Mrs. MAMODE CASSIM Yasmeen</strong>&lt;br&gt;Manager, Human Resources</td>
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<td>35</td>
<td>Mrs. BISMOHUN Nahleenee Manager, Human Resources</td>
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<td>36</td>
<td>Mr. NUNDLOLL Santaram Manager, Human Resources</td>
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<td>37</td>
<td>Mrs. PEERBACCUS Naseem Beebee Bano Assistant Manager, Human Resources</td>
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<td>38</td>
<td>Mr. UTCHANAH Seemadree Assistant Manager, Human Resources</td>
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<td>Mrs. ARNACHELLUM Chanranee Assistant Manager Human Resources</td>
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<td>Mrs. GOORWAPPA Indirabye Senior Human Resource Executive</td>
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<td>Mrs. PANKAN Esana Beebee Senior Human Resource Executive</td>
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<td>Mrs SAWMYNADEN Saraspadee Senior Human Resource Executive</td>
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<td>Mrs. GOPAUL Bhagwantee Senior Human Resource Executive</td>
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<td>Miss SAMBAT Patricia Marie Desiree Senior Human Resource Executive</td>
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<td>Mr GHUMARIA Surajnanand Senior Human Resource Executive</td>
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<td>Mrs GUNGARAM Vina Senior Human Resource Executive</td>
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<td>Mrs RAMTOHUL Resmee Human Resource Executive</td>
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<td>Mr. BHOLAH Rajesh Human Resource Executive</td>
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<td>Mrs. MANDARUN Bibi Bilkis Human Resource Executive</td>
<td>Seminar on Human Resource Management in China from 04-23 June 2015</td>
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<td>52</td>
<td>Mrs. JUGESSUR-RAMBAREE Meenakshi Senior Probation Officer</td>
<td>Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015</td>
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| 53 | Mrs. BAKURALLY Fehmeedah Bibi Khanam  
Higher Social Security Officer | Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 54 | Mrs. RAMLALL Indranee  
Higher Social Security Officer | Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 55 | Mrs. JEETUN Ganika  
Higher Social Security Officer | Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 56 | Mrs. RAMCHURN Oomantee  
Higher Social Security Officer | Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 57 | Mrs. LADKOO Rani Metabye  
Higher Social Security Officer | Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 58 | Mrs. BENEYMADOO Kavita Devi  
Rehabilitation Youth Officer | Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 59 | Mrs. BOTTE Marie Nathalie  
Rehabilitation Youth Officer | Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 60 | Mrs. CHACKHOOR Neeta  
Probation Officer | Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 61 | Mrs CHUNDUNSING Marie Nadine  
Senior Probation Officer | Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 62 | Mrs APPADOO-VENCATASAMY Babinee  
Probation Officer | Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 63 | Mrs. JUMNAH Chandranee  
Higher Social Security Officer | Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 64 | Mrs. GOPEE Hema Devi  
Probation Officer | Training Course on “Capacity Building for Female Officers From Mauritius” in |
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<td>65.</td>
<td>Mrs. RUGHOOBUR Doolaree Devi</td>
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<td>Ms S.DOONMOON</td>
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<tr>
<td></td>
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<td>Ms P. MUNBAUHAL,</td>
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<td>Mrs P.LEGRIS-GREGOIRE</td>
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<td><strong>Mrs. V.CARLOS</strong>&lt;br&gt;Family Support Officer&lt;br&gt;National Women’s Council</td>
<td>Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015</td>
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<td>77.</td>
<td><strong>Mrs. N.EASTON,</strong>&lt;br&gt;Acting Business Development Officer&lt;br&gt;National Women Entrepreneur Council</td>
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<td><strong>Mrs. V. CHINGADU</strong>&lt;br&gt;Senior Family Welfare Protection Officer&lt;br&gt;Ministry of Gender, Equality, Child Development and Family</td>
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<td><strong>Mrs. V.FOWDAR</strong>&lt;br&gt;Home Economics Officer&lt;br&gt;Ministry of Gender, Equality, Child Development and Family</td>
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**Category of officers:**
- Officers of the Administrative and Technical Cadre

**Number of officers trained:** 80