SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS, 1967

Ministry: Women, Family Welfare and Child Development
Post: Driver (Bibliobus)
Salary: Rs 5,525 x 150 - 6,425 x 175 - 6,950 x 205 - 7,770 x 300 - 8,070 (WM 35)
Effective Date: 26 November 1999
Qualifications: By selection from among Drivers on the permanent and pensionable establishment of the Ministry who possess a Goods Vehicle Driving Licence.

NOTE
Selected candidates will be required to obtain a Service Vehicle Driving Licence for vehicles above 5 tons.

Duties:
1. To drive the bibliobus and, whenever required, minibuses, buses, lorries and other vehicles.
2. To carry out simple maintenance tasks including:
   (a) washing and cleaning of cabin (exterior and interior) and chassis; and
   (b) checking of radiator, engine oil pump, brake and clutch, master cylinders, wheel nuts for wheel tightness, etc.

CERTIFIED CORRECT

\[\text{Signature}\]
\text{for Permanent Secretary}

\text{Date: 26 Nov 1999}
3. To help, whenever required, the mechanics when the vehicle or engine is under repairs.

4. To report any defect to the responsible officer.

5. To keep a log book.

6. To effect minor repairs to the vehicle on the road, including changing of tyres.

7. To perform such cognate duties as may be assigned.

NOTE

Drivers (Bibliobus) should abide by the provisions of the Financial Management Manual concerning responsibilities of a Driver for his vehicle.