GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Tourism and Leisure

Post: Senior Leisure Events Officer

Salary: Rs 22,175 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 (23 47 65)

Effective Date: 15 December 2014

Qualifications: By promotion, on the basis of experience and merit, of officers in the grade of Leisure Events Officer who reckon at least four years’ service in a substantive capacity in the grade and who possess good interpersonal and analytical skills.

Duties:

1. To plan, supervise and co-ordinate the work of Leisure Events Officers.

2. To assist in –
   (i) the training of Leisure Events Officers and other staff of the Leisure Events Unit;
   (ii) the formulation of objectives and strategies for the development of the Leisure Events Unit; and
   (iii) the conduct of research in leisure, entertainment and related matters.

3. To analyse data from surveys with a view to evolving new trends.

4. To use ICT in the performance of his duties.

5. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Leisure Events Officer in the roles ascribed to him.

Note: Senior Leisure Events Officers will be required to work outside normal working hours including Saturdays, Sundays and Public Holidays and officially declared cyclone days.

CERTIFIED CORRECT

for Senior Chief Executive
Ministry of Civil Service and Administrative Reforms

15 December 2014