GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Information and Communication Technology

Post: Head, IT Security Unit

Salary: Rs 60,575 x 1,800 – 69,575 x 2,425 – 72,000 x 2,500 – 77,000 x 3,000 – 80,000 (04 80 89)

Effective Date: 5 September 2014

Qualifications:

A. By selection from among officers who hold a substantive appointment in a grade not below the grade of Project Manager, IT Security in the Ministry and who possess –

(i) a degree in Computer Science or Computer Engineering or Information Systems or Information Technology or a degree the major part of which should be Computer Science or Computer Engineering or Information Systems or Information Technology from a recognised institution

AND

(ii) a Master's degree in Computer Science or Computer Engineering or Computer Security or Information Systems or Information Technology or a Master's degree the major part of which should be Computer Science or Computer Engineering or Computer Security or Information Systems or Information Technology from a recognised institution

OR

a Master’s degree in Business Administration from a recognised institution and an internationally recognised IT security certification in IT security/auditing/management, such as Certified Information Systems Auditor (CISA)/Certified Information Security Manager (CISM)/Certified in Risk and Information Systems Control (CRISC)/Certified Information Systems Security Professional (CISSP)/Certified Ethical Hacker (CEH)

OR

Equivalent qualifications to (i) and (ii) above acceptable to the Public Service Commission.

CERTIFIED CORRECT

[Signature]

for Senior Chief Executive
Ministry of Civil Service and Administrative Reforms

5 September 2014

Date.................................................................
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B. Candidates should –

(i) reckon at least five years’ post-qualification experience in the field of Information Technology inclusive of three years’ experience in IT security issues; and

(ii) possess conceptual, managerial and strong leadership skills.

Role and Responsibilities: To be responsible for the effective management of the IT Security Unit and the provision of IT security standards and audit services.

Duties:

1. To be responsible for –

(i) the day-to-day management of the IT Security Unit including budgeting, capacity building, resource planning and technical review of all documents prepared by the Unit;

(ii) assisting in the formulation of IT security standards, related policies and legislations;

(iii) contributing to the management and updating of the IT security/audit policy component of the National Information and Communication Technology Strategic Plan, the Government Security Instructions and the IT security/audit/assurance action plan;

(iv) identifying avenues of collaboration with regional and international organisations in the IT Security sector and taking follow-up actions;

(v) advising on national projects having key IT security implications; and

(vi) collaborating with local organisations such as the National Computer Board and the ICT Authority and other relevant authorities on IT security/audit related projects and events.

2. To mentor, coach and provide guidance and training to subordinate staff.

3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Head, IT Security Unit in the roles ascribed to him.

CERTIFIED CORRECT

[Signature]

for Senior Chief Executive
Ministry of Civil Service and Administrative Reforms
5 September 2014