GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Department: Statistics Mauritius

Post: Senior Statistician

Salary: Rs 38,350 x 1,225 – 40,800 x 1,525 – 49,950 x 1,625 – 62,950 (20 069 085)

Effective Date: 14 November 2018

Qualifications: By selection from among officers in the grade of Statistician who reckon at least four years’ service in a substantive capacity in the grade and who –

(i) have good planning and organising skills;
(ii) are able to lead and motivate staff;
(iii) have a multi-disciplinary approach to problem-solving;
(iv) are able to express themselves clearly both verbally and in writing;
(v) are up-to-date with developments in the field of statistics; and
(vi) are conversant with key economic, financial and social policies.

Role and Responsibilities: To assist in the formulation and implementation of policies relating to the Statistics Mauritius.

Duties:

1. To plan and direct activities/work processes of statistical units including work of Statisticians through the development of appropriate performance standards.

2. To be responsible for the development and implementation of work programmes of statistical units.

3. To develop appropriate methods, plan censuses, surveys and other statistical enquiries for obtaining relevant data.

4. To initiate, coordinate and ensure the collection, processing, analysis, interpretation and dissemination of statistical data.

5. To ensure the quality of collected data for accuracy, consistency, coherence, comparability, timeliness and periodicity.

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N. Auchoybur (Mrs)
for Secretary for Public Service

14 November 2018
6. To evaluate the statistical methods and procedures used to obtain, process and analyse data in order to ensure validity and applicability.

7. To develop new or revise existing statistical methods and quantitative methods for analyses and estimates including forecasts and projections.

8. To collaborate with IT professionals to develop demand-driven and cost-effective statistical products and services.

9. To participate in the promotion and application of international standards of statistical concepts, definitions, classifications and methods in statistics.

10. To coordinate work activities to ensure that performance targets are met.

11. To mentor and provide training to subordinate staff.

12. To organise seminars, workshops, training sessions, expert meetings and to contribute as a technical resource person.

13. To attend and participate actively in meetings/workshops/seminars.

14. To participate in research work including research for the innovations of statistical processes.

15. To make forecasts and projections.

16. To use ICT in the performance of his duties.

17. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Statistician in the roles ascribed to him.