GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Department: Statistics Mauritius
Post: Principal Statistical Officer
Salary: Rs 28,625 x 775 – 32,500 x 925 – 37,125 x 1,225 – 40,800 x 1,525 – 43,850 (20 058 073)
Effective Date: 10 April 2019
Qualifications: By selection from among officers in the grade of Senior Statistical Officer who reckon at least two years’ service in a substantive capacity in the grade and who –
(i) possess strong leadership and organisation skills;
(ii) are able to work under pressure and meet deadlines; and
(iii) are proactive.

Role and Responsibilities: To guide and coach subordinate staff and to assist in the smooth delivery of statistical services.

Duties:
1. To assist Statisticians in the organisation and conduct of censuses and surveys, including –
   (a) consulting users to determine their statistical needs;
   (b) design of questionnaire;
   (c) building of sampling frame;
   (d) application of sampling methodology; and
   (e) development of quality control measures to ensure high quality statistical data.
2. To supervise the collection, compilation, presentation and dissemination of data.
3. To assist Statisticians in –
   (a) the application of advanced statistical methods and data analysis;
   (b) making forecasts and projections; and
   (c) the preparation of technical reports and statistical digests.
4. To apply complex statistical methods to compute statistical indicators.

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N. Auchoybur (Mrs)
for Secretary for Public Service

10 April 2019
5. To coordinate and monitor the work of Senior Statistical Officers and Statistical Officers, and provide guidance to them, including—
   (a) to allocate tasks and vet their outputs; and
   (b) to develop performance indicators, evaluate and report on their performance.

6. To use ICT in the performance of his duties.

7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Statistical Officer in the roles ascribed to him.

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N. Auchoybur (Mrs)
for Secretary for Public Service

10 April 2019
Date..................................................