Ministry: Youth and Sports

Post: Swimming Pool Attendant (on roster)

Salary: Rs 11,425 x 250 – 13,675 x 300 – 15,475 x 350 – 17,225 x 450 – 19,475 x 600 – 20,675 x 750 – 22,175 (24 18 47)

Effective Date: 17 November 2014

Qualifications: By selection from among employees on the permanent and pensionable establishment of the Ministry who –

(i) possess a Cambridge School Certificate with at least a pass in English Language and Mathematics or Principles of Accounts or passes obtained on one certificate at the General Certificate of Education “Ordinary Level” either (i) in five subjects including English Language and Mathematics or Principles of Accounts with at least Grade C in any two subjects or (ii) in six subjects including English Language and Mathematics or Principles of Accounts with at least Grade C in any one subject or an equivalent qualification acceptable to the Public Service Commission; and

(ii) are able to swim at least 25 metres at a stretch.

NOTE 1

In the absence of suitably qualified employees, consideration will be given to employees on the permanent and pensionable establishment of the Ministry who show proof of having studied up to Form IV and are able to swim at least 25 metres at a stretch.

NOTE 2

Swimming Pool Attendants (on roster) will be required to follow an appropriate course on Boiler Operation at a recognised institution, as approved and arranged by the Ministry.

CERTIFIED CORRECT

[Signature]

for Senior Chief Executive
Ministry of Civil Service and Administrative Reforms
17 November 2014
Date..............................................
Duties:

1. To open and close the swimming pool complex, offices, cloakrooms, bathrooms and toilets.

2. To clean and maintain the swimming pool and its accessories including the pool deck and grand stand.

3. To add chlorine and other chemicals to the swimming pool, as and when instructed by the Technician (Youth and Sports).

4. To be responsible for the safe and efficient operation of the main boilers and associated plant, including routine attention.

5. To operate the boiler and feed pump manually in case the automatic systems fail.

6. To carry out minor repairs and maintain boiler house records.

7. To assist the Technician (Youth and Sports) in the minor maintenance of the swimming pool.

8. To attend to members of the public calling at the swimming pool for information.

9. To keep records of all institutions and individuals using the swimming pool.

10. To record attendance of pupils of "Écoles de Natation".

11. To control and check the access cards of members of swimming clubs.

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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reform

17 November 2014
Date..........................
12. To sell tickets in connection with activities at the swimming pool and deposit the receipts thereof into bank or the District Cashier’s Office.

13. To watch premises during opening hours.

14. To ensure the security of personal belongings left in the cloakroom.

15. To run errands, as and when required.

16. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Swimming Pool Attendant (on roster) in the roles ascribed to him.

Note

1. Swimming Pool Attendants (on roster) will be required to work on a roster basis, including Sundays and Public Holidays.

2. Swimming Pool Attendants (on roster) will work under the officer in charge of the swimming pool.