GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Social Security, National Solidarity and Reform Institutions
Post: Senior Disability Officer
Salary: Rs 19,000 x 600 – 23,200 x 800 – 28,000 x 1,000 – 30,000 x 1,250 – 40,000 (23 44 67)
Effective Date: 23 May 2011

Qualifications: By selection from among officers in the grade of Disability Officer who reckon at least five years’ service in a substantive capacity in the grade and who –

(i) possess a degree in Social Work from a recognised institution or an equivalent qualification acceptable to the Public Service Commission; and

(ii) have good communication and supervisory skills.

Duties:
1. To assist the Head, Disability Unit in the discharge of his day-to-day duties.
2. To assist Non-Governmental Organisations and Disabled Persons Organisations in capacity building and in project write-up and in improving the delivery of their services.
3. To provide training to Disability Officers.
4. To organise workshops, seminars and training programmes on the issue of empowerment and disability.
5. To ensure that the rights and entitlements of persons with disabilities are respected with regard to income support, education, training, employment accessibility, health and quality of life, leisure and sports.
6. To use ICT in the performance of his duties.
7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Senior Disability Officers in the roles ascribed to them.

Note
Senior Disability Officers may be required to work outside normal working hours including Saturdays, Sundays and Public Holidays.

CERTIFIED CORRECT
for Senior Chief Executive
Ministry of Civil Service and Administrative Reforms
Date 23 MAY 2011