GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Social Security, National Solidarity and Senior Citizens Welfare and Reform Institutions

Post: Disability Officer

Salary: Rs 17,800 x 600 – 23,200 x 800 – 26,400 (23 42 55)

Effective Date: 1 October 2009

Qualifications:

A. (a) Cambridge School Certificate with credit in at least five subjects including English Language, French and Mathematics obtained at not more than two sittings or

(b) Passes not below Grade C in at least five subjects including English Language, French and Mathematics obtained at not more than two sittings at the General Certificate of Education “Ordinary Level” provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at “Principal Level” and one subject at “Subsidiary Level” as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

B. A Cambridge Higher School Certificate or Passes in at least two subjects obtained on one certificate at the General Certificate of Education “Advanced Level”.

C. A Diploma in Social Work from a recognised institution.

OR

Equivalent qualifications to A, B and C above acceptable to the Public Service Commission.

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for Senior Chief Executive
Ministry of Civil Service and Administrative Reforms

Date 01 OCT 2009
D. At least five years' experience in social work, preferably in the field of disability.

E. Candidates should be computer literate.

Qualification at A above should have been obtained prior to qualification at B above. Candidates should produce written evidence of experience/knowledge claimed.

**Duties:**

1. To give necessary support and assistance to Non-Governmental Organisations (NGOs) operating in the field of disability and to co-ordinate their activities.

2. To assist in the preparation of training programmes and organisation of workshops and seminars on disability.

3. To empower persons with disabilities through various means such as education, training, employment, advocacy, recreational and sports activities and the removal of handicapping barriers.

4. To initiate and monitor home-worker projects and self-employment schemes or co-operative undertakings of disabled people.

5. To supervise Non-Governmental Organisations (NGOs) operating in the disability sector and in receipt of grant-in-aid from the NGO Trust Fund and to act as a facilitator for these NGOs.

6. To promote the integration of persons with disabilities in all aspects of society and advocate for their rights in line with the UN Convention on the Rights of Persons with Disabilities.

7. To promote artistic and other talents of persons with disabilities through events management activities.

8. To initiate and organise respite care programmes for children with severe disabilities.

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*for Senior Chief Executive*

Ministry of Civil Service and Administrative Reforms

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Date: 01 OCT 2009
9. To mobilise community resources for the well-being of persons with disabilities and to prepare, conceive and launch sensitization campaigns.

10. To counsel, guide and make appropriate referrals.

11. To make use of ICT in the performance of his duties.

12. To act as Secretary to Committees related to disability issues and to service conferences related thereto.

13. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Disability Officers in the roles ascribed to them.

Note
Disability officers may be required to work outside normal working hours including Saturdays, Sundays and Public Holidays.