GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Department: Printing
Post: Graphic Artist
Salary: Rs 17,675 x 450 – 19,475 x 600 – 20,675 x 750 – 29,675 x 900 – 34,175 x 1,200
       – 37,775 x 1,500 – 39,275 (16 39 66)
Effective Date: 19 October 2015
Qualifications: By appointment of Trainee Graphic Artists who have successfully completed
their training.

NOTE

In the absence of qualified Trainee Graphic Artists, by selection from among
candidates who –

I. possess –

(i) a Cambridge Higher School Certificate with a pass in Art at
    “Principal Level” or passes in at least two subjects including Art
    obtained on one certificate at the General Certificate of Education
    “Advanced Level”;

(ii) (a) a certificate in Quark Xpress or Indesign (Adobe) from a
     recognised institution;

     (b) a certificate from a recognised institution in any one of the
         following softwares –

         Adobe Photoshop

         Adobe Illustrator

         Adobe Acrobat Professional

         or any upgraded version; and

(iii) a diploma in Graphic Design or Fine Arts or Visual Arts or in a
     relevant field from a recognised institution

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equivalent qualifications to I above acceptable to the Public Service Commission; and

II. are computer literate.

Candidates should produce written evidence of knowledge claimed.

Role and Responsibilities: To be responsible for the creation of graphic works.

Duties:

1. To assist the Senior Graphic Artist in the discharge of his duties.

2. To prepare/amend designs and layouts for books, magazines, posters and charts as per specifications or on his own judgement.

3. To advise on the appropriate techniques in the field of graphic arts.

4. To be responsible for the provision, use and storage of graphics materials and equipment.

5. To deal with clients and to hold brainstorming session(s) with customers prior to starting graphic work.

6. To perform photographic work.

7. To use ICT in the performance of his duties.

8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Graphic Artist in the roles ascribed to him.