GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Prime Minister's Office (Civil Status Division)
Post: Network Administrator
Salary: Rs 24,425 x 750 – 29,675 x 900 – 34,175 x 1,200 – 37,775 x 1,500 – 52,775
(04 50 75)
Effective Date: 23 July 2014
Qualifications: By selection from among serving officers who hold a substantive appointment and
who –
(a) possess a degree in Computer Science or Computer Engineering or
Information Systems or Information Technology or a degree, the major part of
which should be Computer Science or Computer Engineering or Information
Systems or Information Technology from a recognised institution or an
equivalent qualification acceptable to the Public Service Commission;
(b) reckon at least two years' post-qualification experience at management level;
(c) possess good organising, communication and interpersonal skills; and
(d) have the ability to work in teams.
Candidates should produce written evidence of experience claimed.

Role and Responsibilities:
To be responsible to the Head Operations and Support for managing all the
networking equipment of the Mauritius National Identity Scheme (MNIS).

Duties:
1. To be responsible for the maintenance of hardware and software systems.
2. To assist in the design, deployment, troubleshooting and monitoring of the
Local Area Network (LAN) and Wide Area Network (WAN) infrastructure of
the MNIS.
3. To provide technical support to users.
4. To administer day-to-day operation of networks and servers.
5. To ensure compliance with ICT standards, guidelines and methodologies.
6. To perform such other duties directly related to the main duties listed above or
related to the delivery of the output and results expected from the Network
Administrator in the roles ascribed to him.

CERTIFIED CORRECT

for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms
23 July 2014