SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Housing and Lands

Post: Technical Design Officer

Salary: Rs 15,475 x 350 – 17,225 x 450 – 19,475 x 600 – 20,675 x 750 – 29,675 x 900 – 32,375 (26 33 60)

Effective Date: 24 December 2014

Qualifications: By appointment of Trainee Technical Design Officers who have satisfactorily completed their training.

Duties:

1. To draw diagrams of planning schemes and proposals formulated by Town and Country Planning Officers.

2. To design and produce drawings of planning schemes and proposals.

3. To carry out simple architectural designs and planning layouts.

4. To compile cartographic data.

5. To assist the Senior Technical Design Officer in updating the Map Register.

6. To carry out site surveys and field work and report thereon.

7. To perform IT-related duties including the use of AutoCAD software, graphic design software and Geographic Information System (GIS).

8. To use ICT in the performance of his duties.

9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Technical Design Officer in the roles ascribed to him.

CERTIFIED CORRECT

for Senior Chief Executive
Ministry of Civil Service Affairs

24 December 2014

Date........................................