Department: Office of the President

Post: Gardener/Nursery Attendant

Salary: Rs 11,970 x 260 – 14,050 x 275 – 15,150 x 300 – 15,750 x 325 – 17,700 x 375 – 19,575 x 475 – 20,050 (24 019 045)

Effective Date: 16 January 2019

Qualifications: By selection from among General Workers and Sanitary Attendants on the permanent and pensionable establishment of the Office of the President and who –
(i) possess the Certificate of Primary Education; and
(ii) reckon at least four years’ experience in gardening and nursery techniques.

NOTE

In the absence of candidates possessing the Certificate of Primary Education, consideration will be given to those who show proof of being literate.

Duties:
1. To collect fruits, seeds and cuttings.
2. To carry out –
   (i) potting, layering, grafting, sowing and other propagation practices;
   (ii) spraying, pruning and maintenance of plants; and
   (iii) general cleaning using different equipment.
3. To clean –
   (i) palm hedges and bushes;
   (ii) irrigation canals; and
   (iii) birds and other animal sheds.
4. To prepare beds for sowing seeds and for transplantation of seedlings.
5. To trim hedges and mow lawns using ride on mowers, lawn mowers, brush cutters and blowers.
6. To perform general nursery work.
7. To cut trees and dry branches using pole saw.

CERTIFIED CORRECT

N. Arochoybur (Mrs)
for Secretary for Public Service

Date: 16 January 2019
8. To feed and breed birds and animals.
9. To wash ponds and other monuments.
10. To grow vegetables and maintain the vegetable garden.
11. To use gardening techniques to maintain the different endemic gardens on the premises of the State House.
12. To do floral decoration.
13. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Gardener/Nursery Attendant in the roles ascribed to him.