GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Labour, Industrial Relations and Employment
Post: Principal Occupational Safety and Health Officer
Salary: Rs 20,200 x 600 – 23,200 x 800 – 28,000 x 1,000 – 30,000 x 1,250 – 33,750 (18 46 62)
Effective Date: 20 November 2009
Qualifications: By promotion, on the basis of experience and merit, of officers in the grade of
Occupational Safety and Health Officer/Senior Occupational Safety and Health Officer
who reckon at least five years’ service in a substantive capacity in the grade and who
possess good interpersonal skills.

Duties:
1. To supervise and co-ordinate the work of officers placed under his control.
2. To process reports submitted by these officers.
3. To investigate into serious complaints and accidents.
4. To give advice and information to workers and employers and their
representatives on the provisions of legislation relating to the safety, health and
welfare of workers.
5. To act as prosecutor in cases of non-compliance with the provisions of the
abovementioned legislation.
6. To collect and compile statistical information, whenever required.
7. To assist in the training of officers in the grades of Trainee Occupational Safety
and Health Officer and Occupational Safety and Health Officer/Senior
Occupational Safety and Health Officer.
8. To inspect all places of work including factories.
9. To plan, organise and implement training programmes on Occupational Safety
and Health matters for employers and workers.
10. To deal with applications for Job Contractor’s Permits.
11. To use ICT in the performance of his duties.
12. To perform such other duties directly related to the main duties listed above or
related to the delivery of the output and results expected from Principal
Occupational Safety and Health Officers in the roles ascribed to them.

CERTIFIED CORRECT

[Signature]
for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms
Date 20 NOV 2009