GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Department: Meteorological Services
Post: Deputy Director
Salary: Rs 60,575 x 1,800 – 69,575 x 2,425 – 72,000 x 2,500 – 77,000 x 3,000 – 80,000
(19 80 89)
Effective Date: 24 December 2014
Qualifications: By promotion, on the basis of experience and merit, of officers in the grade of
Divisional Meteorologist who reckon at least two years’ service in a substantive
capacity in the grade and who –
(i) possess good interpersonal, problem-solving and communication skills; and
(ii) are able to work in a multi-disciplinary team.
Role and Responsibilities: To assist the Director in the organisation and work of the Mauritius
Meteorological Services and the co-ordination of all aspects of policy
formulation, analysis and implementation of Government plans regarding meteorological matters.
Duties: 1. To deputise for the Director -
   (i) in the administration of the Meteorological Services on policy
decisions and human resource strategy; and
   (ii) in carrying out the duties of the Permanent Representative of
Mauritius with the World Meteorological Organisation and
participating in regional and international matters/activities.
2. To be responsible for the main divisions of the Meteorological Services
and for Operations Sections, Applied Sections and non real time duties of
the Department.
3. To contribute in the issue of early warnings and advisories of severe
weather events and other natural hazards for the protection of life and
property.

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[Signature]
for Senior Chief Executive
Ministry of Civil Service Affairs
24 December 2014
Date..................................................
4. To promote research, application of meteorology and climate change issues.

5. To design and organise appropriate training courses for personnel of the Meteorological Services and other relevant stakeholders.

6. To ensure the maintenance of Quality Management System in the Meteorological Services.

7. To use ICT in the performance of his duties.

8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Deputy Director in the roles ascribed to him.