GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Department: Mauritius Prisons Service
Post: Cook (on roster)
Salary: Rs 6,275 x 150 – 7,325 x 175 – 8,200 x 200 – 9,000 x 250 – 9,250 (24 12 29)
Effective Date: 23 March 2006
Qualifications: By selection from among candidates who:-
(i) possess the Certificate of Primary Education; and
(ii) have a good knowledge of cooking.

NOTE
Selected candidates will be required to:-
(a) undergo a medical examination to determine their fitness for the job; and
(b) follow successfully a training course in cooking organised by the Industrial and Vocational Training Board or any recognised institution.

Duties: 1. To be responsible to the officer-in-charge of the prison where posted, through the Catering Officer or any designated officer for:
(a) the collection/receipt of provisions, their cleaning, preparation, cooking and distribution, as directed, and accounting for the use and disposal of the provisions;
(b) the preparation and distribution of snack meals;
(c) keeping the cooking utensils and equipment clean and in good order immediately after use;
(d) cleaning the premises of the kitchen and keeping them neat and tidy at all times;

CERTIFIED CORRECT

for Senior Chief Executive
Ministry of Civil Service and Administrative Reforms

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(c) maintaining a high standard of hygiene (including personal hygiene)
in the preparation, cooking and distribution processes; and

(f) ensuring that unauthorised persons do not have access to the kitchen
in the absence of the Supervising Officer.

2. To perform such cognate duties as may be assigned.

Note

1. Cooks (on roster) are required to work on a roster basis during week-ends, on
Public Holidays and officially declared cyclone days and to comply with
such instructions regarding security and discipline as may be issued by the
Commissioner of Prisons.

2. Cooks (on roster) may be required at any time to undergo a medical
examination regarding their fitness.

CERTIFIED CORRECT

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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

Date: 23 MAR 2006