GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS, 1967

Ministry: Labour and Industrial Relations
Post: Handyman
Salary: Rs 3,590 x 100 – 3,690 x 105 – 4,215 x 110 – 4,875 x 125 –
5,375 (WM 2)
Effective Date: 22 November 2001
Qualifications: The Certificate of Primary Education.
Duties:
1. To open and close regional Labour Offices.
2. To clean and maintain at a good standard, the physical
environment of office and premises.
3. To handle and operate simple equipment such as film
equipment, projectors, duplicating machines, photocopiers
machines, etc.
4. To load and unload stores items.
5. To answer calls and attend to visitors.
6. To despatch documents.
7. To destroy and dispose waste materials.
8. To perform such cognate duties as may be assigned.

MINISTRY OF CIVIL SERVICE

CERTIFIED CORRECT

for Secretary for Public Service Affairs

Date 22 NOV 2001