GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Labour, Industrial Relations, Employment and Training

Post: Director, Occupational Safety and Health

Salary: Rs 77,175 x 2,825 – 80,000 x 3,000 – 83,000 (18 092 094)

Effective Date: 01 August 2017

Qualifications: By promotion, on the basis of experience and merit, of an officer who holds a
substantive appointment in the grade of Deputy Director, Occupational Safety and
Health who –

(i) possesses strong leadership and managerial skills;

(ii) has the ability to tender strategic advice and adopt innovative approach to
Occupational Safety and Health;

(iii) possesses excellent communication and interpersonal skills; and

(iv) has a high sense of initiative and is proactive.

Role and Responsibilities: To be responsible for the management of the Occupational Safety and Health Division
and the effective delivery of its technical and professional services within the respective
framework.

Duties: 1. To be responsible to the head of the Ministry or any other officer deputed by
him for –

(a) dissemination of information on Occupational Safety and Health;

(b) the coordination of the

(i) work of officers of the Occupational Safety and Health Cadre;
and

(ii) various technical and professional services provided by the
Occupational Safety and Health Division.

(c) the preparation of advisory literature on Occupational Safety and
Health;

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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

01 August 2017
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GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
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(d) timely investigation of notifiable accidents at work and the lodging of
criminal cases against employers at the Industrial Court;

c) timely execution of occupational safety and health policies and
projects;

(f) undertaking re-engineering of the process at the Occupational Safety
and Health Division, as and when required, implementing reforms
which would transform the Division into a modern, effective and
efficient organisation and ensuring follow-up action; and

(g) ensuring the implementation and enforcement of legislation relating to
Occupational Safety and Health.

2. To advise in the formulation and implementation of policies, projects and
legislation relating to Occupational Safety and Health.

3. To represent the Ministry on Boards and Committees.

4. To use ICT in the performance of his duties.

5. To perform such other duties directly related to the main duties listed above or
related to the delivery of the output and results expected from the Director,
Occupational Safety and Health in the roles ascribed to him.

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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

01 August 2017

Date.............................................