GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Foreign Affairs, Regional Integration and International Trade
(Internal Trade Division)

Post: Principal Industrial Property Officer

Salary: Rs 26,400 x 800 – 28,000 x 1,000 – 30,000 x 1,250 – 37,500 (18 55 65)

Effective Date: 6 June 2011

Qualifications: By selection from among officers in the grade of Senior Industrial Property Officer
who reckon at least three years’ service in a substantive capacity in the grade and who

(i) are fully conversant with the provisions of the Industrial Property Enactments;
(ii) have good organising and administrative abilities; and
(iii) have good communication and interpersonal skills.

Role and Responsibilities: To advise on policy formulation and administrative procedures in respect of
industrial property and to ensure the effective enforcement/applications of the
provisions of national/regional/international Industrial Property Legislation norms.

Duties:
1. To be responsible for the efficient operation and administration of the
   Industrial Property Office.
2. To ensure the enforcement of the provisions of the Industrial Property
   Enactments.
3. To advise on policy formulation and administrative procedures relating to
   industrial property in general.
4. To train and supervise subordinate staff.
5. To ensure the effective application of the provisions of international/regional
   agreements in relation to Industrial Property Rights.
6. To advise applicants on patents and trade marks matters.

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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

Date 06 JUN 2011
7. To ensure the safe custody of documentation submitted in relation to industrial property.

8. To use ICT in the performance of his duties.

9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Industrial Property Officer in the roles ascribed to him.