GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Housing and Lands
Post: Principal Housing Development Officer
Salary: Rs 45,275 x 1,500 – 58,775 x 1,800 – 65,975 (26 70 83)
Effective Date: 20 May 2015
Qualifications: By selection from among Housing Development Officers who reckon at least five years’ service in a substantive capacity in the grade and who –
A. possess a Master’s Degree from a recognised institution in one of the following fields –
   Housing
   Engineering
   Planning
   Architecture
   Quantity Surveying
   Actuarial Science
   Project Management

or an equivalent qualification acceptable to the Public Service Commission.

B. possess organising and administrative skills and leadership qualities.

Role and Responsibilities

To assist in matters relating to housing development and in the formulation of strategies and policies in the Housing sector.

Duties:
1. To assist the Chief Housing Development Officer in the discharge of the day-to-day administration of the Housing Division.
2. To advise on housing policies and strategies.
3. To supervise and co-ordinate the work of subordinate staff.
4. To provide guidance and training to Housing Development Officers.

CERTIFIED CORRECT

for Senior Chief Executive
Ministry of Civil Service and Administrative Reforms

20 May 2015
Date..........................................................
GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
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5. To carry out site visits, as and when required.

6. To use ICT in the performance of his duties.

7. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Principal Housing Development Officer in the roles ascribed to him.