Ministry: Health and Quality of Life

Post: Chief Medical Imaging Technologist

Salary: Rs 31,250 x 1,250 – 45,000 (09 60 71)

Effective Date: 16 February 2012

Qualifications: By promotion, on the basis of experience and merit, of officers in the grade of Principal Medical Imaging Technologist who reckon at least three years’ service in a substantive capacity in the grade and who are –

(i) capable of maintaining discipline and proper professional standards; and

(ii) able to lead and manage a team of officers.

Role and Responsibilities: To be responsible for the correct implementation of the policies relating to Diagnostic Radiography of the Ministry and for maintaining a high standard in the quality of service provided at the Diagnostic Radiography Department.

Duties:

1. To be responsible to the Senior Chief Executive through the Director, Health Services and the Consultant-in-Charge of the Diagnostic Radiography Department for –

   (a) organising, staffing and co-ordinating the activities of the Diagnostic Radiography Department;

   (b) maintaining discipline among staff as well as maintaining technical control;

   (c) co-ordinating work with the Principal Medical Imaging Technologists attached to various health institutions;

   (d) carrying out inspections in various X-Ray Units and submitting reports thereon;

   (e) planning and implementing, on approval, the training of Student Medical Imaging Technologists and subordinate staff and liaising with other departments;

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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

Date: 16 FEB 2012
(f) receiving, processing and submitting annual statistics for all the X-Ray Units;

(g) submitting new proposals for plants, equipment, furniture, materials and supplies for all X-Ray Units;

(h) co-ordinating and submitting lists of annual requirements of X-Ray films, drugs, chemicals and other supplies for the X-Ray Units, within the budgetary limits to Procurement and Supply section;

(i) planning and implementing approved development programs for the Diagnostic Radiography services;

(j) sitting on Committees and Examination Boards, as and when required;

(k) supervising the work of all staff under his responsibility; and

(l) assisting in the implementation of the Performance Management System.

2. To use ICT in the performance of his duties.

3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Chief Medical Imaging Technologist in the roles ascribed to him.