SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Health and Quality of Life

Post: Assistant Health Information, Education and Communication Officer

Salary: Rs 7,500 x 175 - 8,200 x 200 - 9,000 x 250 - 10,000 x 300 - 10,600 x 400 - 14,600 (10 20 44)

Effective Date: 12 August 2005

Qualifications: A. (a) Cambridge School Certificate with credit in at least five subjects including English Language, French and either Sociology or a Science subject, preferably Biology or Human and Social Biology obtained at not more than two sittings or

(b) Passes not below Grade C in at least five subjects including English Language, French and either Sociology or a Science subject, preferably Biology or Human and Social Biology obtained at not more than two sittings at the General Certificate of Education "Ordinary Level" provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject or

(c) An equivalent qualification acceptable to the Public Service Commission.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at "Principal Level" and one subject at "Subsidiary Level" as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

B. A Cambridge Higher School Certificate with passes at "Principal Level" in English and French obtained on one certificate or Passes in English and French obtained on one certificate at the General Certificate of Education "Advanced Level" or an equivalent qualification acceptable to the Public Service Commission.

C. Candidates should have a good personality and the ability to communicate with people.

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[Signature]

for Senior Chief Executive
Ministry of Civil Service and Administrative Reforms

Date 12 Aug 2005
NOTE

Qualification at A above should have been obtained prior to qualification at B above.

Experience in health education or social work or information and communication activities is desirable.

Candidates should produce written evidence of experience claimed.

Duties:

1. To encourage community participation in health activities and to help promote healthy life-style.
2. To carry out health education activities.
3. To assist in the preparation of communiqués and press releases and in the display and use of audio-visual and health education materials.
4. To control mobile audio-visual units, and make arrangements for programmes and publicity.
5. To motivate individuals, families and the community to participate in primary health care activities.
6. To deliver talks on subjects relating to health.
7. To assist in the identification of the community's needs relating to health education.
8. To give support to other health personnel in their health education activities.
9. To perform such cognate duties as may be assigned.

NOTE

Assistant Health Information, Education and Communication Officers are required to work at staggered hours.

CERTIFIED CORRECT

[Signature]

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Date 12 AUG 2005