Ministry: Health
Post: Assistant Catering Officer
Salary: Rs 6,800 x 200 - 7,000 x 250 - 8,250 (IPM 9)
Effective Date: 14 August, 1995
Qualifications: By selection from among officers in the grades of Steward and Catering Supervisor who reckon at least five years service in their respective grades.

Note:
The selected candidates will be appointed in a temporary capacity during which they will be required to undergo on-the-job training for a period of not less than six months.

On successful completion of the training, they will be considered for appointment as Assistant Catering Officer in a substantive capacity as and when vacancies occur.

Duties:
1. To be responsible to the Catering Officer for:-
   (a) organising and controlling the day-to-day work of the catering services of hospitals;
   (b) ordering, receiving and distributing provisions and food;
   (c) maintaining a high level of cleanliness and hygiene in the preparation and handling of food and in the kitchen;
   (d) exercising strict control to avoid waste and pilferage in the kitchen;
   (e) ensuring that the kitchen equipment is maintained in good condition;
   (f) assisting him in the training of kitchen and canteen staff;
   (g) planning the menu and exercising control on the quality and cost of food prepared and its service to patients and staff;
   (h) submitting reports/statistics as and when required.

CERTIFIED CORRECT

M. C.
for Permanent Secretary

Date 14 AUG 1995
GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS, 1967

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2. To perform such cognate duties as may be assigned.

Note:

Assistant Catering Officers are required to work on a roster basis on weekdays, Sundays, Public Holidays and on officially declared cyclone days.