Ministry: Fisheries and Marine Resources
Post: Storeman
Salary: Rs 2,400 x 75 - 2,700 x 100 - 3,700 (MCG 2)
Effective Date: 23 August, 1995
Qualifications: By selection from among Labourers on the permanent and pensionable establishment of the Ministry who
(a) possess the Certificate of Primary Education; and
(b) have a good knowledge of store duties and are familiar with common items of stores in use in all sections of the Ministry.

NOTE:
In the absence of candidates possessing the qualification at (a) above, consideration will be given to candidates who show proof of being literate.

Duties:
1. To open and close store apertures as required.
2. To clean the store premises.
3. To collect, load, unload and handle store items as required.
4. To open packages, crates, cases etc.
5. To convey store items in Government or any other vehicles.
6. To remove all packing materials, empty crates etc., to appropriate places for their eventual disposal.
7. To pack store items as required.
8. To wash, clean and stow empties.
9. To place and arrange items of stores on shelves and maintaining them clean and in order.
10. To collect and despatch stores correspondence as required.
11. To assist in any work of similar nature e.g in inventories and surveys.
12. To perform such cognate duties as may be assigned.

CERTIFIED CORRECT

for Permanent Secretary

Date: 23 AUG 1995