GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 16 OF THE
DISCIPLINED FORCES SERVICE COMMISSION REGULATIONS, 1997

Ministry: Land Transport, Shipping and Public Safety (Fire Services)

Post: Divisional Officer

Salary: Rs 8,000 x 250 - 9,000 x 300 - 9,300 (FRS 4)

Effective Date: 4 February, 1998

Qualifications: By promotion, on the basis of experience and merit, of officers from the grade of Station Officer who:

(a) are graduates of the Institute of Fire Engineers;

(b) have qualities of leadership;

(c) possess good organising and administrative skills; and

(d) are able to communicate clearly and effectively.

Note 1:

For the first intake, after the merger (on the date of coming into force of the Fire Services Amendment Act No 21 of 1995) of the Port Louis Fire Brigade Service and the Government Fire Services by appointment of persons holding a substantive appointment in the grade of Second Officer in the Port Louis Fire Brigade Service although they may not possess the qualifications mentioned above.

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[Signature]

for Permanent Secretary

04 FEB 1998

Date

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Note 2:

In the absence of qualified Station Officers, consideration will be given in order of priority to officers in the grades of Sub Officer and Fireman who are graduates of the Institute of Fire Engineers and reckon at least eight years service in the Fire Brigade Cadre inclusive of service in the Port Louis Fire Brigade Service.

Candidates should possess qualifications laid down at (b), (c), and (d) above.

Duties:

To perform the following general duties

1. To work under the supervision of the Deputy Controller and to be responsible for the efficient management of all stations in his Division.

2. To be responsible for the proper training of personnel in his Division.

3. To prepare and deliver lectures and talks on fire prevention and firefighting in the service as well as in outside organisations.

4. To perform fire prevention duties when required.

5. To attend to fire, rescue operations and other natural calamities.

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6. To verify logbooks, store ledgers, Occurrence Books and attendance registers.

When posted to:

(A) Stations

1. To attend to fire rescue operations and other related emergencies.

2. To prepare and deliver lectures and talks on fire prevention and firefighting in the service as well as in outside organisations.

3. To perform fire prevention duties when required.

4. To verify logbooks, store ledgers, Occurrence Books and attendance registers.

5. To perform such cognate duties as may be assigned.

(B) Training Unit

1. To prepare, conduct and supervise training programme for personnel of the Fire Service.

2. To evaluate training programmes and policies.

3. To collect, analyse, disseminate and exchange relevant information and statistics on matters relating to fire safety.

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for Permanent Secretary

04 FEB 1998

Date........................................
4. To perform such cognate duties as may be assigned.

(C) Fire Prevention Section

1. To examine plans of buildings and inflammable substances installations, carry out survey inspection and issue recommendations.

2. To issue certificate of Registration in connection with storage and installations of inflammable substances.

3. To prepare draft guides in connection with fire safety measures.

4. To collect, analyse and disseminate relevant and up-to-date information and statistics on fire prevention and safety.

5. To perform such cognate duties as may be assigned.
(D) Hydrant Section

1. To be responsible for the installation, repairs and maintenance of hydrants and to ensure adequate provision of water supplies at all times.

2. To collect, analyse and disseminate relevant and up-to-date information and statistics on hydrants.

3. To perform such cognate duties as may be assigned.

Note:

1. The Divisional Officer may be required to work after normal working hours at night, on public holidays, during weekends and on officially declared cyclone days.

2. The Divisional Officer may be required to follow such theoretical and practical training courses as may be approved and arranged.