GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Department: Office of the Public Sector Governance
Post: Director-General, Office of the Public Sector Governance
Salary: Rs 132,000 (01 00 101)
Effective Date: 25 March 2014
Qualifications: A. Candidates should –

(a) be registered with the Mauritius Institute of Professional Accountants (MIPA) in accordance with section 51 of the Financial Reporting Act; and

(b) possess a Master’s Degree in Finance or Management from a recognised institution or an equivalent qualification acceptable to the Public Service Commission.

B. Candidates should –

(i) reckon at least five years’ experience in a senior management position;

(ii) possess effective leadership, managerial, organisational and entrepreneurial skills;

(iii) be proactive;

(iv) have knowledge of regulations and quality standards in the Public Sector;

(v) possess problem-solving skills and have the ability to think strategically;

(vi) have a sound knowledge of the formulation of micro and macro economic policies;

(vii) be fully conversant in dealing with administration, management and governance issues in the Public Sector;

(viii) possess excellent administrative, interpersonal and communication skills; and

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for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms
25 March 2014

Date: _______________________________
Government of Mauritius

Scheme of Service Specified Under Regulation 15 of the Public Service Commission Regulations

-2-

(ix) be computer literate.

Candidates should produce written evidence of experience/knowledge claimed.

NOTE

For the first intake, by appointment of the Director, Management Audit Bureau who has been performing the duties of Director-General, Office of the Public Sector Governance.

Role and Responsibilities:

To be responsible for the formulation and implementation of strategies and policies with a view to promoting good Corporate Governance practices in the Public Sector in line with the objectives of the Office of the Public Sector Governance.

Duties:

1. To be responsible to the Secretary to Cabinet and Head of the Civil Service for-
   
   (i) promoting, disseminating, assisting and monitoring the implementation of the Code of Corporate Governance in Public Sector organisations;
   
   (ii) monitoring and reporting on the effectiveness of the implementation of the recommendations of the National Audit Office, the Public Accounts Committee and the Internal Control Units in Public Sector organisations;
   
   (iii) establishing, reviewing and monitoring the effectiveness of Audit Committees in Public Sector organisations;
   
   (iv) conducting special inquiries into reported cases of mismanagement in Public Sector organisations;
   
   (v) promoting and assisting in the reform of Public Sector organisations with a view to ensuring that their services are responsive to the needs of the public;
   
   (vi) conducting programme evaluation with a view to ensuring that cost-effective measures are adopted by Public Sector organisations in the delivery of quality services to the public;

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for Senior Chief Executive

Ministry of Civil Service and Administrative Reforms

25 March 2014
(vii) carrying out qualitative analysis based on the data provided through the Parastatal Information Management System (PIMS);
(viii) liaising with parastatal bodies and line Ministries and supporting them in the preparation of their respective Performance Improvement Plan;
(ix) providing support to Public Sector enterprises in implementing performance enhancing reforms approved by Government; and
(x) monitoring the pace of reforms of Public Sector enterprises and recommending corrective measures, where appropriate.

2. To use ICT in the performance of his duties.

3. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Director-General, Office of the Public Sector Governance in the roles ascribed to him.