Department: Civil Aviation

Post: Restyled as Field Supervisor

Gangman
Rs. 3,000 x 100 = 300,000 - 4,000 x 12.5 = 50,000 - 5,000 x 15.0 = 75,000 (MGG 32)
Rs. 4,000 x 20 = 80,000 - 500 x 25 = 12,500 (MPG 1)
6,175 x 75 = 270,375 (MGG 46)
22nd February, 1963

Salary: Rs. 3,000 x 100 = 300,000 - 4,000 x 12.5 = 50,000 - 5,000 x 15.0 = 75,000 (MGG 32)
Rs. 4,000 x 20 = 80,000 - 500 x 25 = 12,500 (MPG 1)
6,175 x 75 = 270,375 (MGG 46)

Effective Date: 22nd February, 1963

Qualifications:
By promotion, from the grades of Workshop Assistant, Attendant, Control Tower; Latrine Cleaners; Cleaner (Airport/building) and Labourers (Civil Aviation) satisfying the following requirements:

(a) Satisfactory service for a minimum of 5 years;
(b) The ability to read and write simple English and French and to do simple arithmetical work;
(c) The ability to supervise workers and maintain discipline among them.

Duties:

1. To distribute work among the workers under his supervision and maintain discipline among them.

2. To ensure that the work is properly performed and is of a reasonable quantity.

3. To make simple measurements and keep records of the work done.

4. To keep an inventory of the tools and materials issued to the workers under his supervision and to arrange for the safekeeping of the unused materials on the sites of work.

5. To forward to the Ground Supervisor the applications for leave received from the workers under his supervision.

6. To report to the Ground Supervisor the grievances of the workers under his supervision.

7. To work on a roster basis including Sundays and Public Holidays and on declared cyclone days.

8. To perform such cognate duties as may be assigned.

CERTIFIED CORRECT

for Establishment Secretary

Date: 22 FEB 1963