GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Department: Civil Aviation
Post: Aviation Security/Facilitation Officer/Senior Aviation Security/Facilitation Officer
Salary: Rs 15,750 x 325 – 17,700 x 375 – 19,575 x 475 – 21,950 x 625 – 23,200 x 775 –
32,500 x 925 – 35,275 QB 36,200 x 925 – 37,125 x 1,225 – 40,800 x 1,525 –
45,375 (03 033 074)
Effective Date: 29 May 2019
Qualifications: By appointment of Trainee Aviation Security/Facilitation Officers who have
successfully completed their training.

NOTE 1

(i) Aviation Security/Facilitation Officer/Senior Aviation Security/Facilitation
Officers who possess the Diploma in Logistics and Transport from a
recognised institution; and

(ii) Aviation Security/Facilitation Officer/Senior Aviation Security/Facilitation
Officers who have obtained their diploma in Management or IT or Legal
Studies from a recognised institution prior to 01 January 2019

would be allowed to proceed beyond the Qualification Bar (QB) in the salary
scale of the post

OR

Equivalent qualifications to (i) and (ii) above acceptable to the Public Service
Commission.

NOTE 2

Aviation Security/Facilitation Officer/Senior Aviation Security/Facilitation
Officers will be required to undergo on-the-job training, both theoretical and
practical, as approved and arranged by the Department.

Duties:
1. To receive, collate, analyse and disseminate information on any threat or
   incident and information on the numbers and types of prohibited articles
discovered or confiscated and provide a technical reference and
information centre for the use of the civil aviation authority, airport
administrations, operators and the security services.

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S. Chundunsing (Mrs)
for Secretary for Public Service

29 May 2019
Date..........................................................
2. To process and make recommendations to Government, specialist committees and working groups regarding the implementation of programmes under the provisions of Annex 17 (Security) and Annex 9 (Facilitation) to the Convention on International Civil Aviation.

3. To provide a secretariat to the authority for security and facilitation for meetings of appropriate groups and organisations in conformity with Annex 17 (Security) and Annex 9 (Facilitation) to the Convention on International Civil Aviation.

4. To coordinate security and facilitation measures and procedures with appropriate organisations and agencies.

5. To process security occurrence reporting.

6. To conduct surveys, inspections, act as team member during audits, tests and investigations of security standards and operating procedures of airports, airlines and providers of security services and to report any lapses and weaknesses in security measures as well as to recommend corrective measures.

7. To enhance aviation security by the development and dissemination of progressive administrative and technical practices, promoting their use by the security services, airport administrations and aircraft operators.

8. To advise airport administrations and operators on the most effective use of human resources, methods, procedures, security devices and systems, based on collected and correlated data.

9. To use ICT in the performance of his duties.

10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Aviation Security/Facilitation Officer/Senior Aviation Security/Facilitation Officer in the roles ascribed to him.

**Note**

Aviation Security/Facilitation Officer/Senior Aviation Security/Facilitation Officers will be required to work outside normal working hours including Saturdays, Sundays, Public Holidays and officially declared cyclone days and during emergencies.

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[Signature]

S. Chundunsing (Mrs)
for Secretary for Public Service

29 May 2019

Date..................................................