Ministry: Women's Rights, Child Development and Family Welfare

Post: Child Welfare Officer

Salary: Rs 5,375 x 150 - 6,425 x 175 - 6,950 x 205 - 7,770 x 300 - 10,470 (WEL 6)

Effective Date: 22 August 2001

Age Limit: Between 21 and 35 years

Qualifications: A Cambridge School Certificate with credit in five subjects including English Language, French and Mathematics or Principles of Accounts obtained on one certificate or Passes not below Grade C in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained on one certificate at the General Certificate of Education "Ordinary Level" or an equivalent qualification acceptable to the Public Service Commission.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at "Principal Level" and one subject at "Subsidiary Level" as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

Experience in matters related to child welfare will be an advantage.

Candidates should produce written evidence of any experience claimed.

Duties:

1. To promote the protection and development of children.
2. To investigate into cases of abuse against children and take appropriate remedial action.
3. To organise creativity activities for children.
4. To be responsible for the supervision and control of day care centres.

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for Secretary for Public Service Affairs

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5. To implement the policy of Government relating to protection and welfare of children.

6. To perform such cognate duties as may be assigned.

Note

1. Child Welfare Officers will be required to follow a course leading to the Diploma in Social Work at a recognised institution.

2. They may be required to work outside normal office hours, including Sundays and Public Holidays.