GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Business, Enterprise and Co-operatives (Business and Enterprise Division)

Post: Extension Officer (Ex-SMEDA)

Salary: Rs 17,050 x 325 – 17,700 x 375 – 19,575 x 475 – 21,950 x 625 – 23,200 x 775 –
32,500 (06 037 063) (Personal)

Effective Date: 06 February 2019

Qualifications: By appointment of the Extension Officer (Personal) on the establishment of the
former Small and Medium Enterprises Development Authority who has been
redeployed to the Ministry of Business, Enterprise and Co-operatives
(Business and Enterprise Division).

Duties:
1. To assist the artisans in improving the production.
2. To collect information and other data from artisans and carry out surveys.
3. To identify technical and other problems affecting artisans.
4. To assist in –
   (a) the preparation of reports and development programmes including
   training for artisans; and
   (b) the registration of SMEs in the handicraft sector.
5. To use ICT in the performance of his duties.
6. To perform such other duties directly related to the main duties listed above
   or related to the delivery of the output and results expected from the
   Extension Officer (Ex-SMEDA) in the roles ascribed to him.

CERTIFIED CORRECT

D. Gowry (Mrs)
for Secretary for Public Service

06 February 2019
Date..........................................................