SCHEME OF SERVICE FOR THE POST AS APPROVED BY THE
JUDICIAL AND LEGAL SERVICE COMMISSION

Ministry: Attorney-General’s Office and Ministry of Justice and Human Rights

Post: Assistant Parliamentary Counsel

Salary: Rs 34,270 (JLC 22)

Effective Date: 18 March 2003

Qualifications: Barrister-at-Law of at least four years' experience.
Ability to draft laws.

Candidates should produce written evidence of any experience/knowledge claimed.

Duties:

1. To assist the Parliamentary Counsel in the preparation of the Government’s Legislative Programme.

2. To assist the Parliamentary Counsel in implementing the projects of the Law Revision Unit.

3. To liaise between Ministries and the Attorney-General’s Office on all matters regarding legislation.

4. To draft, consolidate and revise legislations, whenever required.

5. To be in attendance at the sittings of the National Assembly and to prepare amendments to Bills.

6. To perform such cognate duties as may be assigned to him.

Note

The Assistant Parliamentary Counsel will be expected to work beyond normal hours whenever necessary.

Certified Correct

(D.P. Ruhee)
Secretary for Public Service Affairs

Date: 18 MAR 2003