GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Education, Culture and Human Resources (Culture Division)

Post: Enforcement Officer

Salary: Rs 10,950 x 250 – 11,700 x 300 – 13,800 x 400 – 15,000 x 500 – 16,000 x 600 – 21,400 (18 24 48)

Effective Date: 23 February 2010

Qualifications:

A. (a) Cambridge School Certificate with credit in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings or

(b) Passes not below Grade C in at least five subjects including English Language, French and Mathematics or Principles of Accounts obtained at not more than two sittings at the General Certificate of Education “Ordinary Level” provided that at one of the sittings, passes have been obtained either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject.

Note

Candidates not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in at least two subjects at “Principal Level” and one subject at “Subsidiary Level” as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examinations.

B. A Cambridge Higher School Certificate or Passes in at least two subjects obtained on one certificate at the General Certificate of Education “Advanced Level”.

OR

Equivalent qualifications to A and B above acceptable to the Public Service Commission.

CERTIFIED CORRECT

[Signature]

for Senior Chief Executive
Ministry of Civil Service and Administrative Reforms

Date 23 FEBRUARY 2010
C. Candidates should –
   (i) be computer literate;
   (ii) have the flair and aptitude for inspection and enforcement work, and
   (iii) have a forceful personality and good communication and interpersonal skills.

Qualification at A above should have been obtained prior to qualification at B above.

Candidates should produce written evidence of knowledge claimed.

**Duties:**

1. To enforce all laws relating to Film Classification and to assist in the enforcement of the Films Act.
2. To carry out checks at film trade premises generally including cinema halls, video shops and video clubs and ensure compliance with the provisions of the law.
3. To make enquiries, collect information and submit appropriate reports concerning exhibition of films.
4. To prepare daily reports on activities and checks effected.
5. To take necessary action to obtain search warrant to search places and seize films, as appropriate, under the provisions of the law.
6. To investigate into complaints received from the public regarding the exhibition of films.
7. To make inquiries and prepare case files and perform prosecution duties.
8. To attend Court, as and when required.
9. To be responsible for the safe keeping of exhibits.

**CERTIFIED CORRECT**

[Signature]

*for Senior Chief Executive*

Ministry of Civil Service and Administrative Reforms

23 FEB 2010
Goverment of Mauritius

Scheme of Service Specified Under Regulation 15 of The Public Service Commission Regulations

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10. To perform word processing and other basic ICT functions.

11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from Enforcement Officers in the roles ascribed to them.

Note

Enforcement Officers will be required to work outside normal working hours.

Certified Correct

Atwazi

For Senior Chief Executive
Ministry of Civil Service and Administrative Reforms

23 Feb 2010