GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Agro-Industry and Food Security

Post: Higher Executive Officer (Ex-Tea Board)

Salary: Rs 22,575 x 625 – 23,200 x 775 – 32,500 x 925 – 37,125 x 1,225 – 38,350 (08 050 069) (Personal)

Effective Date: 02 April 2019

Qualifications: By appointment of the Higher Executive Officer on the establishment of the former
Tea Board who has been redeployed to the Ministry of Agro-Industry and Food
Security.

Duties: 1. To perform the following in accordance generally with administrative
regulations or an established code of administrative practice –
   (a) duties requiring an adequate knowledge of specialised functions
      (including establishment and finance) and the application of a
      significant measure of judgment and initiative;
   (b) duties requiring –
      (i) a good understanding of policies and the conduct of business
         of a Ministry or Department; and
      (ii) an ability to effectively serve the policy-making process, and
         in particular, interpret policy directives and implement them
         with a measure or final responsibility.
   or
   (c) any general executive duties that may be conveniently grouped
      within a Ministry or Department, or which constitute a special
      function of a Ministry or Department, and in every instance, to
      finally determine some matters in the exercise of discretionary
      powers.

2. To use ICT in the performance of his duties.

3. To perform such other duties directly related to the main duties listed above
   or related to the delivery of the output and results expected from the Higher
   Executive Officer (Ex-Tea Board) in the roles ascribed to him.

CERTIFIED CORRECT

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D. Gowry (Mrs)
for Supervising Officer
Ministry of Civil Service and
Administrative Reforms

02 April 2019

Date...........................................................