GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Agro Industry, Food Production and Security

Post: Senior Agricultural Planning Officer

Salary: Rs 30,000 x 1,250 - 45,000 (02 59 71)

Effective Date: 9 March 2010

Qualifications: By promotion, on the basis of experience and merit, of an officer in the grade of Agricultural Planning Officer who reckons at least five years’ service in a substantive capacity in the grade and who possesses good analytical, communication and interpersonal skills.

Role and Responsibilities: To be responsible to the Chief Agricultural Planning Officer for administrative and technical duties of the Agricultural Planning and Analysis Unit.

Duties:

1. To be responsible for the systematic analysis of agricultural policy choices and the planning techniques used in policy formulation and implementation.

2. To monitor the economic performance of the agricultural sector and analyse the impact of sectoral policies, programmes and projects.

3. To advise and assist departments, agencies and parastatal bodies falling under the aegis of the Ministry to ensure that they are, within approved policy guidelines, operating on sound economic and financial lines.

4. To formulate and prepare agricultural projects to be submitted to donor countries and to other financial institutions.

5. To evaluate the economic and technical aspects of agricultural projects.

6. To undertake economic and financial analysis of on-going and proposal programmes, including impact on subsidies and budgetary allocations.

7. To prepare economic and other technical reports on the agricultural sector as well as medium and long term development plans for the Ministry.

8. To supervise the work of and provide proper guidance and training to junior staff working in the unit.

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[Signature]

for Senior Chief Executive
Ministry of Civil Service and Administrative Reforms

Date: 09 MAR 2010
9. To liaise with the Consultative Committee on Agriculture and the Ministry of Finance and Economic Empowerment.

10. To use ICT in the performance of his duties.

11. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Senior Agricultural Planning Officer in the roles ascribed to him.