Ministry: (i) Agriculture, Fisheries & Natural Resources
(ii) Social Security and National Solidarity
(iii) Co-operatives, Handicraft and Small Scale Industries

Post: Office Assistant

Effective Date: 23 January, 1992

Salary: Rs 1,750 x 50 = 1,800 x 50 = 2,100 x 75 = 2,700 x 100 = 2,800
(KCG 4)

Qualifications: By selection from serving officers who:
(i) possess the Certificate of Primary Education; and
(ii) have five years' experience in rudimentary office work.

Note: For the first intake, priority of consideration will be given to Labourers

(a) who have given assistance in the performance of office and related duties; and

(b) who are still performing such duties though they do not possess the academic qualifications at (i).

Duties: (i) To perform under supervision rudimentary office work.

(ii) To perform such cognate duties as may be assigned.