Ministry: Agro-Industry and Food Security

Post: General Development Worker (formerly Warehouse Operative – Ex-Tobacco Board)

Salary: Rs 10,950 x 250 – 11,450 x 260 – 14,050 x 275 – 15,150 x 300 – 15,750 x 325 – 17,700 x 375 – 18,075 (24 015 040)

Effective Date: 02 October 2017

Qualifications: By appointment of Warehouse Operatives on the establishment of the former Tobacco Board who have been redeployed to the Ministry of Agro-Industry and Food Security.

Duties:
1. To effect general cleaning works to office/site buildings and premises, vehicles and plants.
2. To carry out weeding and trimming works.
3. To stock materials at the seed processing unit.
4. To assist the Gardener/Nursery Attendant in carrying out general nursery duties.
5. To carry out sowing, potting, planting, watering and transplanting of plants.
6. To assist tradesmen and Tradesman’s Assistants in their duties.
7. To manipulate agricultural produce for extraction of seeds and to carry out manual cleaning of seeds.
8. To carry out weighting, packing and bagging of seeds.
9. To feed agricultural produce in processing equipment.
10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the General Development Worker (formerly Warehouse Operative – Ex-Tobacco Board) in the roles ascribed to him.

CERTIFIED CORRECT

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Ministry of Civil Service and
Administrative Reforms

02 October 2017

Date...........................................