GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Agro-Industry and Food Security

Post: Forklift Driver

Salary: Rs 11,675 x 250 – 13,675 x 300 – 15,475 x 350 – 17,225 x 450 – 19,475 x 600 – 20,675 x 750 – 22,175 (24 19 47)

Effective Date: 17 September 2013

Qualifications: By selection from among employees on the permanent and pensionable establishment of the Ministry who –

(a) are able to read and write English;
(b) possess a Forklift Driver’s licence;
(c) have good eyesight; and
(d) have knowledge of –
   (i) safe working practices and safe working load of equipment; and
   (ii) slinging of loads and proper stacking of pallet loads.

NOTE

Selected candidates will be required to undergo a medical test to be carried out by the Ministry of Health and Quality of Life to assess their eyesight.

Duties:

1. To transport and stack bags of raw materials, feeds and other items of stores palletted or otherwise to heights reached by the lift of the vehicle.

2. To carry out simple maintenance tasks, including cleaning of engine and chassis, lubrication of vehicle, topping up of battery, keeping fuel lines free of dirt and water and cleaning sparking plugs.

3. To effect minor repairs to the vehicle on the road including changing of tyres, mending punctures using a tyre gauge.

CERTIFIED CORRECT

for Senior Chief Executive
Ministry of Civil Service and Administrative Reforms
17 September 2013

Date: 

/2...
4. To test and clean fuel pump and carburettor, make brake adjustments, clean distributor points, change battery and remedy simple faults in ignition system.

5. To help, whenever required, the mechanic when the vehicle under his charge is under repair.

6. To report any defect observed to the officer in charge of the unit and take the vehicle to Workshop for repairs/servicing as instructed by the latter.

7. To keep a log book.

8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Forklift Driver in the roles ascribed to him.