Ministry: Agriculture, Fisheries and Natural Resources

Post: Foreman

Salary: 

Effective date: 16th May, 1984

Qualifications:

A. Foreman (General)

(1) Chief Tradesmen who have acquired a good general knowledge of the work performed by different categories of worker on a site of work or in a workshop and are able to control, organise and discipline workers.

(2) By promotion, on the basis of experience and merit, of Tradesmen who:

(i) possess the Certificate of Primary Education (formerly Primary School Leaving Certificate) or an alternative qualification acceptable to the Public Service Commission;

(ii) have had at least eight years' service as Tradesman;

(iii) have a good general knowledge of the work performed by different categories of workers on a site of work or in a workshop; and

(iv) are able to control, organise and discipline workers.

Priority of consideration will be given to Chief Tradesmen.

B. Foreman (Richolieu Livestock Feed Factory)

By promotion on the basis of experience and merit of Factory Operatives who:

(i) possess at least the Certificate of Primary Education (formerly Primary School Leaving Certificate) or an alternative qualification acceptable to the Public Service Commission;

(ii) have had at least eight years' service as Factory Operatives; and

(iii) are able to control and supervise staff.

/...Note
Note:
Candidates at (A) (2) and (3) above, who do not possess the Certificate of Primary Education (formerly Primary School Leaving Certificate), may be considered provided they show proof of being literate.

Duties:

A. Foreman (General)
1. To be responsible for the distribution of work to all workmen employed, and the proper execution and control of the work carried out on the site of the Building Section of the Engineering Division.
2. To prepare estimates and cost sheets and to keep a progress report of the work done.
3. To be responsible for the safe keeping and proper maintenance of all tools and equipment used on a building site.
4. To perform such cognate duties as may be assigned.

B. Foreman (Richelieu Livestock Feed Factory)
1. To supervise:
   (a) the preparation of animal feeds; and
   (b) the operation of mechanically and electrically driven machinery.
2. To perform such other work in connection with food mixing preparation and storage as he may be called upon to perform.