GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Agro-Industry and Food Security

Post: Chief Carpenter

Salary: Rs 16,525 x 350 – 17,225 x 450 – 19,475 x 600 – 20,675 x 750 – 27,425 (25 36 54)

Effective Date: 24 February 2015

Qualifications: By promotion, on the basis of experience and merit, of employees in the grade of Carpenter who reckon at least eight years' service in the grade and who –

(i) have good technical knowledge of the trade; and

(ii) are able to train and guide Carpenters.

Duties:

1. To guide, train and direct Carpenters and other workers under his supervision.

2. To undertake personally the more complicated work of the trade.

3. To ensure that all operations regarding the use of specific tools and equipment are carried out under safe workshop practices.

4. To control the issue and use of materials on site of work and to keep proper record thereof.

5. To ensure that all works undertaken is of good quality and as per instructions.

6. To be responsible for the distribution of work to Carpenters and other workers under his responsibility.

7. To be responsible for the general safety of workers on site of work.

8. To prepare estimates of materials for work to be effected.

9. To ensure that tools, equipment and materials are judiciously used.

10. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Chief Carpenter in the roles ascribed to him.

CERTIFIED CORRECT

for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms

24 February 2015

Date..........................