GOVERNMENT OF MAURITIUS

SCHEME OF SERVICE SPECIFIED UNDER REGULATION 15 OF THE
PUBLIC SERVICE COMMISSION REGULATIONS

Ministry: Agro-Industry and Food Security

Post: Chief Cabinet Maker

Salary: Rs 16,525 x 350 – 17,225 x 450 – 19,475 x 600 – 20,675 x 750 – 27,425 (25 36 54)

Effective Date: 3 March 2016

Qualifications: By promotion, on the basis of experience and merit, of employees in the grade of
Cabinet Maker who reckon at least eight years’ service in a permanent and
pensionable capacity in the grade and who –
(a) have good technical knowledge of the trade; and
(b) possess organising, training and supervisory skills.

Duties:
1. To guide, train and direct Cabinet Makers and other workers under his
supervision.
2. To undertake personally the more complicated work of the trade.
3. To plan and organise the work of Cabinet Makers.
4. To ensure that –
   (i) all works undertaken are of good quality and as per instructions;
   (ii) all operations regarding the use of specific tools and equipment are
carried out within safe workshop practices; and
   (iii) tools, equipment and materials are judiciously used and kept, and
simple maintenance/cleaning carried out.
5. To keep records of all works effected under his supervision.
6. To control the issue and use of materials on site of work and keep proper
record thereof.
7. To be responsible for the general safety of workers on site of work and to
ensure that all employees under his supervision are provided with personal
protective clothing and equipment and use them, as and when required.
8. To prepare estimates of materials for work to be effected.
9. To perform such other duties directly related to the main duties listed above
or related to the delivery of the output and results expected from the Chief
Cabinet Maker in the roles ascribed to him.

CERTIFIED CORRECT

for Senior Chief Executive
Ministry of Civil Service and
Administrative Reforms
3 March 2016
Date............................................