Circular Letter No. 20 of 2019
E/439/206/01/V3

From: Supervising Officer, Ministry of Civil Service and Administrative Reforms

To: Supervising Officers i/c of Ministries/Departments

**Time Off to attend Annual General Meeting**

The Union of Public Human Resource Professionals has informed this Ministry that it is holding its Annual General Meeting (AGM) on **Wednesday 24 April 2019** at Le Voila Hotel, Bagatelle and has requested that time-off facilities be granted to all its members to attend the AGM.

2. In this connection, it would be appreciated if, **subject to the exigencies of the service** and **upon production of relevant documentary evidence**, members of the Union of Public Human Resource Professionals could, **on request**, be granted time off from **12.30 hrs to 14.30 hrs** to attend the meeting.

![Signature]

J. M. Simonet
Supervising Officer

**Copy to: Secretary to Cabinet and Head of the Civil Service**
Secretary, Union of Public Human Resource Professionals