Ministry of Civil Service and Administrative Reforms
Circular Letter No. 20 of 2018
E/152/38/07 TF2

From: Secretary for Public Service
To: Supervising Officers in charge of Ministries/Departments

Outposting of officers

The outposting of officers in Ministries/Departments is a common practice in the Civil Service and is applicable to various grades for the smooth functioning of many Ministries/Departments.

2. This Ministry has lately received representations from officers who are being outposted arguing that they should not be outposted to other Ministries. After consultation with the Attorney General’s Office, the latter has advised that a clause relating to “outposting” should be expressly inserted in the relevant advertisement and the corresponding letter of appointment to ward off any resistance from officers, who by virtue of their appointment are candidates for outposting.

3. In order to give effect to the advice of the Attorney General’s Office, it is recommended that a clause relating to the outposting of the incumbents in the appropriate technical and professional grades be inserted, in future, in all advertisements as well as in letters of appointment so as to make outposting a condition of their appointment. The Public Service Commission which has also been consulted, has decided that the Scheme of Service for the relevant posts will need to be amended to include a clause relating to “outposting of officers”.

4. Supervising Officers are, therefore, requested to consider the advice of the Attorney General’s Office and the Public Service Commission regarding outposting of officers and to initiate actions for amending the relevant Schemes of Service in respect of those technical and professional grades where officers may be required to be outposted.

5. Supervising Officers are invited to bring the contents of this Circular Letter to the attention of concerned officers of their Ministries/Departments.

S. K. Pather
Secretary for Public Service