Ministry of Civil Service and Administrative Reforms
Circular Letter No. 25 of 2016
E/75/29/01

From: Senior Chief Executive, Ministry of Civil Service and Administrative Reforms
To: Supervising Officers i/c of Ministries/Departments

Post-Graduates Programmes in India under ITEC/SCAAP Training Programme for Year 2016/2017

Applications are invited from officers of the Administrative Cadre for the 2016/2017 ITEC/SCAAP Training Programme conducted by the Indian Authorities in the following fields-

<table>
<thead>
<tr>
<th>SN</th>
<th>Programme</th>
<th>Institution</th>
<th>Duration</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td>One Year Post-Graduate Programme in Management for Executives (PGPX)</td>
<td>Indian Institute of Management, Ahmedabad, India</td>
<td>31 March 2017 – 31 March 2018 (48 weeks)</td>
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<tr>
<td>(ii)</td>
<td>15 Month Executive Post Graduate Diploma in Management</td>
<td>International Management Institute, New Delhi, India</td>
<td>30 March 2017 – 29 March 2018 (52 weeks)</td>
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</tbody>
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2. Interested candidates should meet the criteria as laid down by the Indian Authorities, namely that they should –
   i. not have attended any training course under the ITEC/SCAAP Programme;
   ii. be between 25 and 45 years of age; and
   iii. possess the academic qualification(s) laid down by the organizing institution and have a minimum work experience of five years.

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3. Course contents and duration, application guides, application requirements and forms for each of the scholarships can be accessed from the link [https://www.iteegoi.in/meaportal/](https://www.iteegoi.in/meaportal/).

4. Interested candidates are required to show their **expression of interest** by email to adsusaye@govmu.org at latest by **Thursday 14 July 2016**. Thereafter, a panel would be set up to shortlist qualified candidates who would then be invited to upload applications and submit same online along with other relevant documents to the Indian Authorities, with copy to this Ministry. Applicants should imperatively obtain confirmation from their respective Supervising Officers that they would be released in the event they are selected for the scholarship.

5. **The final decision to award the scholarship to the nominees rests solely with the donor country.** All costs of participation, including international airfares and subsistence allowances, will be borne by the Indian Authorities.

6. Upon selection, officers concerned would be eligible for study leave as provided under Section 10 of Chapter 4 of the Human Resource Management Manual (HRMM) and would also have to enter into a bond, as required.

7. It would be appreciated if the contents of this circular letter could be brought to the attention of all eligible public officers serving in the different Divisions/Sections of your Ministry/Department, including those in Statutory Bodies falling under the purview of your Ministry/Department.

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_P. Jhugroo_

Senior Chief Executive

**Copy to: Secretary to Cabinet and Head of the Civil Service**