REPORT

ON

TRAINING COURSES ORGANISED

By

THE HUMAN RESOURCE DEVELOPMENT DIVISION

For period: January-July 2015
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<th>Programme</th>
<th>Target group</th>
<th>No of Participants</th>
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**Note:**
- IC: Induction Course
- P: Presentation
- OT: Overseas Training
- PS: Preparatory session
- T: Training *(In-house/Customized/Focused)*
- BS: Briefing Session
- W: Workshop
- SP: Sensitization Programme
- LC: Launching Ceremony
**Course:** Induction Course for New Recruits employed to give assistance at Management Support Officer Level (IC1)

**Aims and Objectives**

The objectives of the course are, inter alia, to:

- equip the newly recruited Management Support Officer with the necessary knowledge and skills to enable them to perform their duties efficiently and effectively
- render them multi-skilled and team oriented
- facilitate their integration in the Civil Service

**Course contents:**

- Government Machinery
- Roles and Functions Of MSO
- Conditions of Service
- Administrative Reforms in the Civil Service
- An Overview of Performance Management System
- Financial Operations in Government
- Prevention of Corruption
- Human Resource Management (Basic Functions)
- Basic Procurement Duties
- Occupational Safety and Health
- Importance of Communication within an Organisation
- Gender Equality-Concept
- Customer Care
- Registry Procedures
- Team Building and Team Work
- Security and Safe Keeping of official information

**Duration:** 4 day session

Batch 3:15-19 January & 02 February 2015
Batch 4:20- 23 January 2015
Batch 5: 23-26 February 2015
Batch 6: 02-05 March 2015
Batch 7: 16 -19 March 2015
Batch 8: 23 -26 March 2015

**Venue:** Lecture Room, 6th Floor, Fooks House, Bourbon St, Port Louis

**Category of officers:** Employed to give assistance at Management Support Level

**Number of officers trained:** 202
Course: Induction Programme for Newly Appointed Human Resource Executives (IC 2)

Aims and Objectives
- Facilitate the integration of newly appointed Human Resource Executives in the Human Resource Management Cadre;
- Introduce the participants to the procedures and practices in the management of human resources in the public service; and
- Familiarize participants with the tools required (Legislations, Documents) to perform their duties effectively;
- Expose participants to the new trends and challenges relating to human resource management in the public service

Course contents:
- Role of HR in Building a Customer Oriented Public Sector
- Public Sector Reforms (HRMIS, EAS, ISO)
- Trends and Challenges in Human Resource Management
- HR Planning (BUDGET PROPOSALS, PBB & CEO)
- Employee Relations in the Public Service
- Scheme of Service
- Condition of Service
- Retirement and Pension Scheme
- Recruitment, Appointment and Promotion
- Performance Management System
- Effective Interpersonal and Communication Skills
- Emotional Intelligence
- The Disciplinary Machinery
- Safety and Health in The Public Service

Duration: 4 day session
Batch 2: 26-29 January 2015
Batch 3: 09,10,11,13 March 2015

Venue: Lecture Room,
6th Floor,
Fooks House,
Bourbon St, Port Louis

Category of officers: Newly Appointed Human Resource Executives

Number of officers trained: 70
Course: Training Programme on Customer Care and Communication skills for Office Care Personnel (T 1)

Aims and Objectives

The objectives of the course are, inter alia, to enable participants to:

- identify common communication problems that may be holding them back
- enhance their ability to handle difficult situations
- develop the skills and practices that are essential elements of a customer service front liner

Course contents:

- Customer Care and Public Relations
- Effective Interpersonal & Communication Skills

Duration: one day

Batch 10: 30 January 2015
Batch 11: 20 February 2015
Batch 12: 20 March 2015
Batch 13: 27 March 2015
Batch 14: 09 April 2015
Batch 15: 11.05.2015
Batch 16: 25.05.2015
Batch 17: 23.06.2015
Batch 18: 05.06.2015
Batch 19: 12.06.2015
Batch 20: 18.06.2015

Venue: Lecture Room,
6th Floor,
Fooks House,
Bourbon St, Port Louis

Category of officers: Office Care Personnel

Number of officers trained: 366
Course: Training Programme for Confidential Secretaries (T2)

AIMS AND OBJECTIVES

- To equip the Confidential Secretaries with the required skills and competencies in order to perform their duties more efficiently and effectively;
- To enhance their interpersonal and communication skills for the provision of excellent services both to the internal and external customers; and
- To help them develop the right mindset and positive attitude at work.

Course Contents:
- Changing Roles and Functions of a confidential Secretary
- Security Consciousness
- Stress Management
- Gender Concept
- Office Operations/Procedures
- Dealing with appointments
- Effective Interpersonal and Communication skills
- Customer Care

Duration: Two days

Batch 7: 31 March 2015 & 01 April 2015
Batch 8: 2 & 3 April 2015
Batch 9: 29 & 30 April

Venue: Lecture Room,
       6th Floor,
       Fooks House,
       Bourbon St, Port Louis

Category of officers: Confidential Secretaries

Number of officers trained: 83
Course: Training Programme on Legal Issues for officers of the Human Resource Cadre (T3)

AIMS AND OBJECTIVES:

➢ To provide the officers of Human Resource Cadre with an overview of the legal issues pertaining to the Human Resource Management functions

➢ To better prepare them to depone before the Court, Tribunal and Conciliation and other regulatory bodies.

Course Contents:

➢ Challenges Of Workplace Dispute Resolution & Mediation Techniques
➢ Equal Opportunities & Gender Issues
➢ Summons And Pleading
➢ Duties Of Disclosure In The Criminal Investigation
➢ Pleas And Procedures Of Trials Before Subordinate Courts
➢ Overview Of The Functioning Of State Law Office
➢ Integrity Enhancement In The Public Service
➢ Integrity Enhancement In The Public Service (Contd.)
➢ Psc Regulations 31 Onwards
➢ Psc Regulations 31 Onwards (Contd)
➢ Panel Discussion

Duration: Three days

Batch 3: 16, 17 & 20 April 2015
Batch 4: 24, 27 & 28 April 2015

Venue: Lecture Room,
       6th Floor,
       Fooks House,
       Bourbon St, Port Louis

Category of officers: Human Resource Cadre

Number of officers trained: 69
**Course:** Sensitization Programme on HIV & AIDS (T4)

**Duration:** one day

Batch 4: 10 April 2015
Batch 5: 22 April 2015

**Venue:** Lecture Room,
6th Floor,
Fooks House,
Bourbon St, Port Louis

**Category of officers:** Officers of Civil Service

**Number of officers trained:** 62
Course: Refresher Course on LMS – 21-24 April 2015 (T5)

AIMS AND OBJECTIVES

- LMS administration including generation of reports and monitor learning activities and results and special attention to components of the MOODLE software:
  - Access to server of the ‘GOC’
  - LMS platform administration
  - Content Integration
  - Teaching and Tutoring

Duration: Four days
Dates: 21-24 April 2015

Venue: Computer Lab
ICT Academy,
EBENE

Category of officers: Officers of Technical, Administrative and Human Resource Cadre

Number of officers trained: 40
**Course:** 2-Day Induction Course for Head Office Care Attendants (T 6)

**AIMS AND OBJECTIVES**

- To help the newly appointed Head Office Care Attendants understand their roles and responsibilities.
- To help them develop the right mindset, positive attitude to enable them to adopt a performance-based and result-oriented approach.

**Course Content**

- Personal Grooming
- Supervisory Skills & Team Building
- Security & Safekeeping of Official Information
- Occupational Safety & Health Procedures
- Roles and Responsibilities of a Head Office Care Attendant
- Ethics in the Public Service
- Integrity & Good Governance in the Public Sector
- Gender Concept at Work

**Duration:** Two days

Batch 1: 04 -05 May 2015

**Category of officers:** Head Office Attendants

**No. of officers trained:** 30
**Course:** 3-Day Training Programme for Office Management Executives
**Cadre (T7)**

**AIMS AND OBJECTIVES:**

- to acquaint the Office Management Executives on their new roles and responsibilities
- to equip them with the necessary skills and competencies to enable them to adapt to new working environment and to perform more efficiently and effectively; and
- to help them develop the right mindset and positive work attitude

**Course Contents:**

- Strategic and Change Management
- Servicing Meetings/Committees
- Health Life Style for better health & Productivity
- Interpersonal and Oral Communication Skills
- Code of Ethics and Good Governance
- Occupational Safety and Health
- Transport and Fleet Management
- Events Management
- Procurement, Financial and Stock Management in the Public Service
- Office Management
- Writing Skills
- Leadership and Supervisory Skills (including Team building motivation)

**Duration:** Three days
Batch 1: 12 -14 May 2015
Batch 3: 08-10 June 2015
Batch 4: 01-03 July 2015

**Category of officers:** Office Management Executives

- **No. of officers trained:** 117
**Course:** Basic ICT Security Awareness for OMEs and HRMIS Staff (T8)

**Aims and Objectives**

The course aims at:

- sensitizing OMEs and HRMIS Staff on existing threats in today’s world;
- empowering the participants by showing various security measures and guidelines which can be applied to safeguard against these threats; and
- providing the officers with the necessary knowledge and skills to help them take necessary steps to mitigate their ICT Security exposure.

**Course contents:**

- ICT Security Essentials
- What is Malware and how to protect against it?
- Importance of password and how to safeguard it
- How to use my E-mail securely?
- Phishing attacks
- Safe Internet surfing
- Social Engineering and Identity Theft
- Risk of Social Media
- Securing Mobile Devices
- Why is Data Encryption important?
- Why should I back-up my data?
- ICT Procedures and Guidelines in Government (Level 1)
- Reporting an ICT Security Incident

**Duration:** ½ day

Batch 3: 01 & 02 June 2015 (2 Half Days)
Batch 4: 23 & 24 July 2015 (2 Half Days)

**Venue:** Lecture Room,
6th Floor,
Fooks House,
Bourbon St, Port Louis

**Category of officers:** OMEs and HRMIS Staff

**Number of officers trained:** 48
Briefing Session with Officers of the HRM Cadre—(BS1)

Aims and objectives:

The objective is:

- To discuss Human Resource Issues

Duration: Half Day

Batch 1: 12 February 2015

Venue: Lecture Room,
- 6th Floor,
- Fooks House,
- Bourbon St, Port Louis

Category of officers: Officers of the Human Resource Cadre

Number of officers trained: 100
Briefing Session with Officers of the HRM Cadre–(BS2)

Aims and objectives:
The objective is:

- To implement Data cleansing application/Data Input

Duration: Half Day
Batch 1: 08 January 2015

Venue: Lecture Room,
6th Floor,
Fooks House,
Bourbon St, Port Louis

Category of officers: Interns of Ministry of Civil Service and AR

Number of officers trained: 27
Briefing Session on Australia Awards conducted at Conference Room, MCSAR–(BS3)

Aims and objectives:
To better prepare the 11 shortlisted candidates for Master Award to participate in their interview session with Australian High Commission.

**Duration:** Half Day

**Date:** 12 May 2015

**Venue:** Conference Room,
7th Floor,
Government House,
Port Louis

**Category of officers:** Shortlisted Candidates for Master Award

**Number of officers trained:** 08 Candidates
Briefing Session with French Embassy L’ENA, MCSAR–(BS4)

Aims and objectives:
A meeting was organized with the French Embassy with main focus to enhance cooperation between Mauritius and France, Expertise by visiting consultants from France and collaboration with the CSCM.

Duration: Half Day
Date: 26 May 2015

Venue: Conference Room,
7th Floor,
Government House,
Port Louis

Category of officers: Shortlisted Candidates for L’ENA

Number of officers trained: 07 Candidates
Workshop: Talk on the Public Sector Innovation Mindset: Top Management (W1)

Objectives:

The Business of Governance and Citizen Centricity are two of the guiding principles critically influencing the core transformation objectives of vision-centric public sectors worldwide. In bringing these to live, it is critical that we are equipped with the skills, more importantly-the mindset, to engage our stakeholders through a common language.

Duration: Two Hours

Venue: Lunch Room,
       National Assembly

Batch 1: Wednesday 06 May 2015

Category of officers: Top Management and Officers of the MCSAR

Number of officers trained: 80
Demo Presentation on Training Needs Analysis (P1)

Aims and objectives:

The objective:

- A demonstration of the Integrated Performance Management System (IPMS) to facilitate the TNA exercise.

Duration: Half Day

Date: 23 April 2015

Venue: Lecture Room,
       6th Floor,
       Fook's House,
       Bourbon St, Port Louis

Category of officers: Human Resource Officers

Number of officers trained: 16
Demo Presentation on ELS proposed Courses by NPCC (P2)

Aims and objectives:

The objective:

A demonstration of the E-Learning System by NPCC on proposed courses.

Duration: Two hours

Date: 03 June 2015

Venue: Lecture Room,
       6th Floor,
       Fooks House,
       Bourbon St, Port Louis

Category of officers:

Number of officers trained: 6
Demo Presentation on the Use of Management Information System to Improve Monitoring and Control (P3)

**Aims and objectives:**

The objective:

- To improve Monitoring and Control.

**Duration:** Two hours

**Date:** 17 June 2015

**Venue:** Lecture Room,
6th Floor,
Fooks House,
Bourbon St, Port Louis

**Category of officers:** Officers from different Ministries

**Number of officers trained:** 22
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<td>1.</td>
<td><strong>N. POONYE (Mr)</strong> Deputy Permanent Secretary Ministry of Public Infrastructure and Land Transport</td>
<td>Public Service Innovation and Change. From 12 to 16 January 2015 Singapore</td>
</tr>
<tr>
<td>2.</td>
<td><strong>CHING KEE CHEONG. M (Mrs)</strong> Assistant Permanent Secretary Ministry of Local Government and Outer Islands</td>
<td>Public Service Innovation and Change. From 12 to 16 January 2015 Singapore</td>
</tr>
<tr>
<td>3.</td>
<td><strong>AUSGUR BHEEMA (Mr)</strong> Public Health and Food Safety Inspector Ministry of Health and Quality of Life</td>
<td>Master of Public Health (University of Queensland) From: 19 Jan 2015 to 31 December 2016 Australia Awards Scholarship</td>
</tr>
<tr>
<td>4.</td>
<td><strong>CHOONEEA YUCKMILA (Mrs)</strong> Agricultural Support Officer Ministry of Agro-Industry and Food Security</td>
<td>Master of Plant Protection (University of Queensland) From: 19 Jan 2015 to 07 December 2016 Australia Awards Scholarship</td>
</tr>
<tr>
<td>5.</td>
<td><strong>GAUNGOO YOUSOUF (Mr)</strong> Senior Public Health and Food Safety Inspector Ministry of Health and Quality of Life</td>
<td>Master of Food Science (University of Melbourne) From: 19 Jan 2015 to 31 Dec 2016 Australia Awards Scholarship</td>
</tr>
<tr>
<td>6.</td>
<td><strong>SOOBEN NESHEN (Mr)</strong> Senior Development Control Officer Ministry of Housing and Lands</td>
<td>Master of Urban Planning (Curtin University) 27 Jan 2015-27 Feb 2016 Australia Awards Scholarship</td>
</tr>
<tr>
<td>7.</td>
<td><strong>SOOKARAH RISHIDEV (Mr)</strong> Manager (Civil Engineering) Road Development Authority</td>
<td>Master of Engineering Science in Civil Engineering (University of New South Wales) Australia Awards Scholarship</td>
</tr>
<tr>
<td>8.</td>
<td><strong>VEERASAMY YOVEN (Mr)</strong> ANALYST Ministry of Finance and Economic Development</td>
<td>Master of International Tax (University of Melbourne) 19 Jan 2015-01 Mar 2016 Australia Awards Scholarship</td>
</tr>
<tr>
<td>9.</td>
<td>Mrs. Nalini Brinda Vanessa PAYNEEANDY Assistant Permanent Secretary</td>
<td>Certificate Course in General Management 22 January 2015 to 05 March 2015. International Management Institute, India</td>
</tr>
<tr>
<td>10.</td>
<td><strong>Mrs. Rajwantee BUCKTOWAR</strong> Assistant Permanent Secretary,</td>
<td>Certificate course in Operations Management</td>
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<tr>
<td>SN</td>
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</table>
| 11. | **Mr. Ashish Kumar JHOERREEA**  
Assistant Permanent Secretary  
Prime Ministers Office (Home Affairs) |  
Certificate course in Operations Management  
30 March 2015 to 13 June 2015  
International Management Institute, India |
| 12. | **ISSARSING Sanjiv (Mr)**  
Acting Principal Electrical Engineer  
Ministry of Public Infrastructure and Land Transport (Energy Services Division) |  
Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China. |
| 13. | **CHAUNDEE Preetam (Mr)**  
Electrical Engineer / Senior Electrical Engineer |  
Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China |
| 14. | **BOODOO Sajaad (Mr)**  
Electrical Engineer / Senior Electrical Engineer |  
Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China |
| 15. | **PURMANUND Ashley (Mr)**  
Electrical Engineer / Senior Electrical Engineer |  
Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China |
| 16. | **BALLOO Pravesh (Mr)**  
Head, Public Infrastructure Department |  
Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China |
| 17. | **SEECHURN Shakti Kumar**  
Civil Engineer |  
Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China |
| 18. | **RAMDEWOR Vrikodar (Mr)**  
Senior Regional Development Officer  
Prime Minister’s Office (National Development Unit) |  
Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China |
| 19. | **HOOLASH Sheik Muhammad Muzaffar (Mr)**  
Facilities and Maintenance Officer  
Prime Minister’s Office |  
Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China |
| 20. | **UJOODHA Indira Devi (Mrs)**  
Chief Town and Country Planning Officer  
Ministry of Housing and Lands |  
Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China |
| 21. | **CHOORAMUN C (Mr)**  
Deputy Director (Architecture)  
Ministry of Public Infrastructure and Land Transport (PI Division) |  
Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China |
| 22. | **RAMJIT R (Mr)**  
Principal Architect  
Ministry of Public Infrastructure and Land Transport (PI Division) |  
Training Course on Infrastructure Planning and Construction from 09 April 2015, Beijing, China |
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</table>
| 23. | **SEENEEVATHEAN .N**  
Engineer/Senior Engineer (Civil)  
Ministry of Public Infrastructure and Land Transport (PI Division) | Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing,China |
| 24. | **SEEVATHEAN S GAYA (Mrs)**  
Engineer/Senior Engineer (Civil)  
Ministry of Public Infrastructure and Land Transport (PI Division) | Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing,China |
| 25. | **DOMUN Anwar (Mr)**  
Deputy Director (Quantity Surveying)  
Ministry of Public Infrastructure and Land Transport (PI Division) | Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing,China |
| 26. | **SUMPUT Shakeel (Mr)**  
Chief Quantity Surveyor  
Ministry of Public Infrastructure and Land Transport (PI Division) | Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing,China |
| 27. | **PADDIA Sanjiv (Mr)**  
Chief Inspector of works  
Ministry of Local Government | Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing,China |
| 28. | **REEMUL Mohamad Nasser**  
Chief Inspector of works  
Ministry of Local Government | Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China |
| 29. | **PERMALA Somduth (Mr)**  
Head Public Infrastructure Department  
Ministry of Local Government | Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China |
| 30. | **JEETUN Sobhanand (Mr)**  
Head, Public Infrastructure Department  
Ministry of Local Government | Training Course on Infrastructure Planning and Construction from 09-28 April 2015, Beijing, China |
| 31. | **Mr.BUTON**  
Assistant Permanent Secretary  
Ministry of Civil Service and Administrative Reforms | Training Programme on “Innovation and Change Management in the public Sector’ Award/Small Island Developing States Technical Cooperation Programme(SCPTA/SIDSTEC) 18 to 22 May 2015. |
| 32. | **Mr TEEPSOO Seewooduth**  
Manager, Human Resources | Seminar on Human Resource Management in China from 04-23 June 2015 |
| 33. | **Mrs. DEERPALSING Shivranee Devi**  
Manager, Human Resources | Seminar on Human Resource Management in China from 04-23 June 2015 |
| 34. | **Mrs. MAMODE CASSIM Yasmeen**  
Manager, Human Resources | Seminar on Human Resource Management in China from 04-23 June 2015 |
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</table>
| 35. | Mrs. BISMOHUN Nahleenee  
Manager, Human Resources | Seminar on Human Resource Management in China from 04-23 June 2015 |
| 36. | Mr. NUNDLOLL Santaram  
Manager, Human Resources | Seminar on Human Resource Management in China from 04-23 June 2015 |
| 37. | Mrs. PEERBACCUS Naseem Beebee Bano  
Assistant Manager, Human Resources | Seminar on Human Resource Management in China from 04-23 June 2015 |
| 38. | Mr. UTCHANAH Seemadree  
Assistant Manager, Human Resources | Seminar on Human Resource Management in China from 04-23 June 2015 |
| 39. | Mrs. ARNACHELLUM Chanranee  
Assistant Manager Human Resources | Seminar on Human Resource Management in China from 04-23 June 2015 |
| 40. | Mrs. GOORWAPPA Indirabye  
Senior Human Resource Executive | Seminar on Human Resource Management in China from 04-23 June 2015 |
| 41. | Mrs. PANKAN Esana Beebee  
Senior Human Resource Executive | Seminar on Human Resource Management in China from 04-23 June 2015 |
| 42. | Mrs SAWMYNADEN Saraspadee  
Senior Human Resource Executive | Seminar on Human Resource Management in China from 04-23 June 2015 |
| 43. | Mrs. GOPAUL Bhagwantee  
Senior Human Resource Executive | Seminar on Human Resource Management in China from 04-23 June 2015 |
| 44. | Miss SAMBAT Patricia Marie Desiree  
Senior Human Resource Executive | Seminar on Human Resource Management in China from 04-23 June 2015 |
| 45. | Mr. GHUMARIA Surajanand  
Senior Human Resource Executive | Seminar on Human Resource Management in China from 04-23 June 2015 |
| 46. | Mrs GUNGARAM Vina  
Senior Human Resource Executive | Seminar on Human Resource Management in China from 04-23 June 2015 |
| 47. | Mrs RAMTOHUL Resmee  
| 48. | Mrs. BISSOONAUTH Rajshree Kumari  
| 49. | Mrs. DHOOPNARAIN Khavita  
| 50. | Mr. BHOLAH Rajesh  
| 51. | Mrs. MANDARUN Bibi Bilkis  
| 52. | Mrs. JUGESSUR-RAMBAREE Meenakshi  
Senior Probation Officer | Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
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<td>53</td>
<td>Mrs. BAKURALLY Fehmeedah Bibi Khanam Higher Social Security Officer</td>
<td>Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015</td>
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<tr>
<td>54</td>
<td>Mrs. RAMLALL Indranee Higher Social Security Officer</td>
<td>Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015</td>
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<td>55</td>
<td>Mrs. JEETUN Ganika Higher Social Security Officer</td>
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<td>Mrs. RAMCHURN Oomantee Higher Social Security Officer</td>
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<td>57</td>
<td>Mrs. LADKOO Rani Metabye Higher Social Security Officer</td>
<td>Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015</td>
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<tr>
<td>58</td>
<td>Mrs. BENEYMADOO Kavita Devi Rehabilitation Youth Officer</td>
<td>Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015</td>
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<td>59</td>
<td>Mrs. BOTTE Marie Nathalie Rehabilitation Youth Officer</td>
<td>Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015</td>
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<td>60</td>
<td>Mrs. CHACKHOOR Neeta Probation Officer</td>
<td>Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015</td>
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<tr>
<td>61</td>
<td>Mrs CHUNDUNSING Marie Nadine Senior Probation Officer</td>
<td>Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015</td>
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<td>62</td>
<td>Mrs APPADOO-VENCATASAMY Babinee Probation Officer</td>
<td>Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015</td>
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<td>63</td>
<td>Mrs. JUMNAH Chandranee Higher Social Security Officer</td>
<td>Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015</td>
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<td>64</td>
<td>Mrs. GOPEE Hema Devi Probation Officer</td>
<td>Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015</td>
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| 65. | **Mrs. RUGHOOBUR Doolaree Devi**  
Higher Social Security Officer | Beijing, China, from 21 May to 09 June 2015  
Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 66. | **Ms S.DOONMOON**  
Coordinator  
Ministry of Gender, Equality, Child Development and Family | Beijing, China, from 21 May to 09 June 2015  
Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 67. | **Ms P. MUNBAUHAL,**  
Coordinator  
Ministry of Gender, Equality, Child Development and Family | Beijing, China, from 21 May to 09 June 2015  
Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 68. | **Mrs P.LEGRIS-GREGOIRE**  
Family Welfare Protection Officer  
Ministry of Gender, Equality, Child Development and Family | Beijing, China, from 21 May to 09 June 2015  
Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 69. | **Mrs M.HILLAHEE**  
Family Welfare Protection Officer  
Ministry of Gender, Equality, Child Development and Family | Beijing, China, from 21 May to 09 June 2015  
Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 70. | **Mrs. S. ACKBAR**  
Family Welfare Protection Officer  
Ministry of Gender, Equality, Child Development and Family | Beijing, China, from 21 May to 09 June 2015  
Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 71. | **Mrs. A.SUNGGUR-NOWBUTH**  
Family Welfare Protection Officer  
Ministry of Gender, Equality, Child Development and Family | Beijing, China, from 21 May to 09 June 2015  
Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 72. | **Mrs. S.JUGURNAUTH**  
Family Welfare Protection Officer  
Ministry of Gender, Equality, Child Development and Family | Beijing, China, from 21 May to 09 June 2015  
Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 73. | **Mrs S.HOOSRA**  
Office Management Assistant  
Ministry of Gender, Equality, Child Development and Family | Beijing, China, from 21 May to 09 June 2015  
Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 74. | **Mrs. P.M GAUNGOO**  
Office Management Assistant  
Ministry of Gender, Equality, Child Development and Family | Beijing, China, from 21 May to 09 June 2015  
Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 75. | **Mrs. P.BHATOO**  
Office Management Assistant  
Ministry of Gender, Equality, Child Development and Family | Beijing, China, from 21 May to 09 June 2015  
Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
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| 76.| Mrs. V.CARLOS  
Family Support Officer  
National Women’s Council | Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 77.| Mrs. N.EASTON,  
Acting Business Development Officer  
National Women Entrepreneur Council | Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 78.| Mrs V. CHINGADU  
Senior Family Welfare Protection Officer  
Ministry of Gender, Equality, Child Development and Family | Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 79.| Mrs. P. GUNNOO  
Family Welfare Protection Officer  
Ministry of Gender, Equality, Child Development and Family | Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |
| 80.| Mrs. V.FOWDAR  
Home Economics Officer  
Ministry of Gender, Equality, Child Development and Family | Training Course on “Capacity Building for Female Officers From Mauritius” in Beijing, China, from 21 May to 09 June 2015 |

**Category of officers:**

- Officers of the Administrative and Technical Cadre

**Number of officers trained:** 80